



# Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

## Open Meeting

November 17, 2025

### Joint Corporate and Governing Board of Directors Meeting

#### MINUTES

1. Notice of Meeting
  - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
  - b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on November 17, 2025. Meeting will be held virtually. Members of the public and board are able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
  - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
  - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
  - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 6140 E Thunderbird Rd, Scottsdale AZ 85032. The bulletin board is always available for public viewing.
  - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order: 4:03 pm
3. Roll Call
  - a. Board Members Present: Kellie Rosinski (KR), Blake Mayes (BM), Mariya Nariychuk (MN), Michael Gerity (MG)
  - b. Board Members Absent: n/a
  - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
  - d. Non-Voting Officers Absent: n/a
  - e. Members of the Public Present: none
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Approval of agenda – BM motioned to approve the agenda as written, MN seconded; BM, MN, and KR all in favor (MG not present for this vote)
6. PTO Report - deferred
7. Business Manager Report – LH discussed that the financial audit has been completed.



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8. Principal / Administrator Report – presented by LH
  - a. Enrollment Report - reviewed
  - b. School Grade – reviewed and discussed plan for additional ELA/math support and interventions where appropriate.
  - c. Upcoming Events and Important Dates – reviewed. Food drive this week. After winter break, students will start preparing for the 2/21/25 Chinese New Year’s performance. Plan for another Bei Bei family night on 12/4/25.
  - d. ADM Audit Update – reviewed. ADM audit completed.
  - e. Marketing update – reviewed updates. Starting trial of facebook advertisements.
9. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
  - a. Discussion and Possible Approval of board minutes from Aug 18, Sept 15, Oct 13, and Oct 20, 2025
    - i. MG motioned to approve the minutes as written, MN seconded. MG, MN, and KR approved. BM abstained.
  - b. Discussion and Possible Approval of Kindergarten Tuition Increase to \$475 for 26-27
    - i. Discussed that there have been no increases in recent years and due to rising costs, additional tuition fees are necessary. BM motioned to approve the proposed increase, MG seconded. BM, MG, KR, and MN all in favor.
  - c. Discussion and Possible Approval of Kindergarten Tuition Discount for Marketing Purpose
    - i. Discussed proposal by LH and MH to offer a \$50 tuition discount for the first month of kindergarten tuition if a full enrollment is completed by January 2026. KR motioned to approve a \$50 credit toward the first month in this setting, BM seconded. BM, MG, KR, and MN all in favor.
  - d. Discussion and Possible Approval of School Calendar 26-27
    - i. Reviewed three calendar options. KR motioned to approve option 3, BM seconded. BM, MG, KR, and MN all in favor.
  - e. Discussion and Possible Approval of the date of Open House 2026.
    - i. Date proposed for open house was 2/19/25. KR motioned to approve the date of 2/19/25, MN seconded. BM, MG, KR, and MN all in favor.
  - f. Discussion and Possible Approval of After-School Fee Waiver for Financial Hardship
    - i. Discussed case for hardship presented by LH and MH. \$90 total waiver requested. KR motioned to approve the waiver as presented, MG seconded. BM, MG, KR, and MN all in favor.
  - g. Discussion and Possible Approval of Dyslexia Designee Assignment and Stipend.
    - i. Prior recipient no longer an employee of the school, so we need to transfer the assignment and stipend to the replacement teacher PS. We need to reapply for the \$2,500 stipend for training and stipend for PS. BM motioned to approve this transfer pending final approval from ADE, MG seconded. BM, MG, KR, and MN all in favor.
  - h. Discussion and Possible Approval of Discontinuing the SurveyMonkey Platform.
    - i. Discussion of using google forms in place of SurveyMonkey. KR motioned to discontinue use of SurveyMonkey, BM seconded. BM, MG, KR, and MN all in favor.
10. Announcement of future meeting: December 15, 2025
11. Meeting adjourned: 4:43 pm