



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

May 12, 2025

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on May 12, 2025. Meeting will be held virtually. Members of the public and board are able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 6140 E Thunderbird Rd, Scottsdale AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order- 4:04 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Blake Mayes (BM), Mariya Nariychuk (MN), Michael Gerity (present starting at section 7)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: none
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Approval of agenda – BM motioned to approve the agenda as written, MN seconded; BM, MN, and KR all in favor (MG not present for vote)
6. PTO Report – none



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7. Business Manager Report (Craig Hollinger) – CH reviewed revised FY25 based on updated student numbers
 - a. Revised Budget (Due date May 15, 2025)
 - i. Budget for teacher aide and after-school care positions for FY25-26
 1. At this time, this position will be on hold due to budget limitations
8. Principal / Administrator Report
 - a. Enrollment Report – reviewed
 - b. Staffing updates – fully staffed
 - c. Upcoming Events and Important Dates - reviewed
 - d. New Campus Updates – reviewed
9. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of board minutes from April 21, 2025
 - i. BM motioned to approve the minutes without edits; MG seconded; KR, MG, BM, and MN all in favor
 - b. Review and approval of revised budget
 - i. KR motioned to approve the revised FY25 budget presented by CH, due for upload 5/15/25, to be completed by business manager CH; MG seconded; KR, MG, BM, and MN all in favor
 - c. Aspire Contract
 - i. Plan for LH to continue negotiations with Aspire based on projected student numbers
 - d. Request to waive homework club fees for two students for April & May 2025
 - i. KR motioned to approve the hw club fees for both students discussed for April and May 2025 due to extenuating circumstances; MG seconded; KR, MG, BM, and MN all in favor
 - e. New Hire Jingjing Li – K-2 Mandarin
 - i. BM motioned to approve the candidate at a contract amount of \$42,000 per year, MN seconded. KR, MG, BM, and MN all in favor
 - f. New Hire Parul Srivastava – 3-6 ELA
 - i. BM motioned to approve the candidate at a contract amount of \$44,000 per year, MN seconded. KR, MG, BM, and MN all in favor
 - g. 2025-2026 Administrator Contracts – L.H. & M.H.
 - i. KR motioned to approve the 3% base increases per contract, BM seconded. KR, MG, BM, and MN all in favor
 - h. L.H. Visa Extension Application Attorney Service
 - i. Reviewed updates. BM motioned to approve attorney fees up to \$2,800 for assistance with next step in visa extension process due to expertise needed. KR seconded. KR, MG, BM, and MN all in favor
10. Announcement of future meeting: June 16, 2025 at 4 pm
11. Meeting adjourned: 4:51 pm