



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

February 24, 2025

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on February 24, 2025. Meeting will be held virtually. Members of the public and board are able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 6140 E Thunderbird Rd, Scottsdale AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order: 4:34 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Blake Mayes (BM)
 - b. Board Members Absent: Lindsay Chapman (LC)
 - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Mariya Nariychuk
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Approval of agenda – KR motioned to approve the agenda with the ability to go into executive session to discuss item 9b, and to move item 7 based on the timing of CH's ability to join the meeting; BM seconded; KR, BM, and MG all in favor
6. PTO Report – none



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

7. Business Manager Report (Craig Hollinger) – CH discussed the summary of the upcoming financial reporting timeline and that updated financial numbers are still pending.
8. Principal / Administrator Report
 - a. Enrollment Report – reviewed current numbers and strong positive results for the intent to return surveys.
 - i. Discussed ways to increase enrollment including local preschool outreach, direct mailings to local families, social media, and roadside flags to draw more attention
 - b. Staffing updates
 - i. Intent to return reviewed; the two ELA teacher positions need to be filled and the positions have been posted
 - c. Upcoming Events and Important Dates
 - i. Spring parent-teacher conferences are this week
 - ii. Read Across America is next week
 - iii. Field day 3/7/25
 - iv. State testing season will start after spring break and will be completed during the 2nd week of April 2025
 - d. New Campus Updates
 - i. Smooth operations without security incidents
 - ii. Sprinkler installation in the modules is in process
9. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of board minutes from January 13, 2025
 - i. BM motioned to approve the minutes as presented, MG seconded; BM, MG, and KR all in favor
 - b. Letter of intent to join school board from Mariya Nariychuk
 - i. KR motioned to move into executive session to discuss the new candidate, MG seconded; BM, MG, KR all in favor; separate minutes completed
 - ii. KR motioned to approve Mariya Nariychuk as a new member of the corporate and governing board, MG seconded; BM, MG, KR all in favor
 - c. School Calendar 2025-26 –three proposed drafts
 - i. Reviewed the three proposed drafts
 1. KR motioned to approve Draft 3, BM seconded; BM, MG, KR all in favor
 - d. Teacher contracts 2025-26
 - i. Finalized financial numbers from the state are still pending, so finalizing a budget is not yet possible. However, the board discussed an initial proposal for a 3% increase for teachers that have been at ALP <10 years, and a 5% increase for teachers who have been at ALP >10 years, with further increases to be reviewed and considered once a final budget is drafted based on final state numbers. MG motioned to approve this proposal, BM seconded; BM, MG, KR all in favor
 - e. Financial service vendor proposals for 2025-26
 - i. Three vendor proposals were reviewed. One was from EdVantage Partners with an annual full-service fee of \$27,000. The second proposal was from Consilium with an annual service amount of \$25,200. The third was from Aspire, in the amount of \$15,000.



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

- ii. KR motioned to approve the Aspire proposal, pending review by business manager CH with his confirmation that their proposal encompasses all of ALPs anticipated needs. BM seconded the motion. BM, MG, KR all in favor.
10. Announcement of future meeting: March 24th 4:30 pm (virtual)
11. Meeting adjourned: 5:46 pm