



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

January 13, 2025

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on January 13, 2025. Meeting will be held virtually. Members of the public and board are able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 6140 E Thunderbird Rd, Scottsdale AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order: 4:31 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Blake Mayes (BM), Lindsay Chapman (LC, present only for section 8e)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
 - d. Non-Voting Officers Absent: none
 - e. Members of the Public Present: none
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Approval of agenda
 - a. BM motioned to approve the agenda as written, MG seconded; KR, BM, MG all in favor (LC not present for this vote)
6. PTO Report – none



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7. Principal / Administrator Report
 - a. Enrollment Report - reviewed
 - b. Staffing updates
 - i. Fully staffed
 - c. Upcoming Events and Important Dates
 - i. 100th day on 1/22/25
 - ii. Chinese New Year performance 2/1/25 at Desert Ridge
 - iii. Open house 2/20/25
 - iv. Testing dates: Dibbles in process; Galileo this week; Level learning next week; Azella assessments in the next 2 weeks
 - d. New Campus Updates
 - i. Safety – new protocols are in place and are being followed for campus access during outside events that are outside of school hours
 - ii. All modules are scheduled to get new sprinklers starting this weekend through landlord
8. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of board minutes from November 18, 2024
 - i. MG motioned to approve the minutes as written, BM seconded; KR, BM, MG all in favor (LC not present for this vote)
 - b. Staff Interest to Return Survey
 - i. Plan for survey to be sent out in February 2025
 - ii. Plan to invite business manager to next meeting for assistance with budget and preparation of next year's teacher contracts
 - c. 301 Plan for 2025-26
 - i. Plans for past several years were reviewed; at this time, no intention to change current 301 plan
 - d. New school picture company update
 - i. United Portraits is a local company that PTO will work with to coordinate school pictures in the future
 - e. LH visa update
 - i. LH reviewed the visa application timeline; she is currently in the process of obtaining an employee-sponsored green card; due to the employee-sponsorship status, the employer needs to submit payment for the attorney (\$4,000), filing fee (\$715), and will also need to pay for premium process to help expedite the long timeline of the application process (\$2,805)
 - a. KR motions to approve the fees discussed totaling \$7,520; BM seconded; KR, BM, MG, and LC all in favor
9. Announcement of future meeting: Monday February 10, 2025 at 4:30 pm (virtual)
10. Meeting adjourned: 4:56 pm