



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

June 21, 2024

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 3:30 pm on June 21st, 2024. Meeting will be held virtually. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order: 3:31 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Elvira Valenzuela (EV), Lindsay Chapman (LC), Blake Mayes (BM)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Craig Hollinger (CH)
4. Approval of agenda – EV motioned to approve the agenda as written, MG seconded; EV, MG, KR, LC, and BM all in favor
5. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of board minutes from meeting June 10, 2024



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- i. BM motioned to approve the minutes as presented, MG seconded; EV, MG, KR, LC, and BM all in favor
 - b. Mandarin K-2 position updates and plan
 - i. Reviewed updates; candidate FZ is completing a master's program at John's Hopkins and is considered a very good candidate for the mandarin K-2 position, with required paperwork in process; KR motioned to approve a conditional offer, pending completion of required paperwork, and BM seconded; EV, MG, KR, LC, and BM all in favor
 - c. Approval of new hire LG for spanish math position
 - i. Candidate reviewed; BM motioned to approve the new hire, EV seconded; EV, MG, KR, LC, and BM all in favor
 - d. Curriculum for FY25 – KR motioned to approve the below curriculum expenses, BM seconded; EV, MG, KR, LC, and BM all in favor
 - i. Better Chinese Curriculum for FY25- \$1159.57
 1. PTO will cover this cost
 - ii. Imagine Learning (Galileo) FY 25- \$800.00
 - iii. Level Learning (Reading Assessments/& Mandarin) FY25-\$8,000.00
 - iv. Vista Higher Learning FY25-\$3126.00
 - e. Approve a change of the physical and mailing address of the Charter Holder from P.O. Box 14310, Phoenix, AZ 85063 to 4645 E Marilyn Rd, Phoenix, AZ 85032
 - i. KR motioned to approve the change of the physical and mailing address of the Charter Holder from P.O. Box 14310, Phoenix, AZ 85063 to 4645 E Marilyn Rd, Phoenix, AZ 85032, EV seconded; EV, MG, KR, LC, and BM all in favor
 - f. IRA retirement account updates
 - i. CH summarized the issue regarding retirement account payments not being paid out for part off the past year, but he has identified a solution and is actively working on getting the accounts up to date
 - g. 2023 - 2024 Building acquisition updates & discussion, including possible action to submit a letter of intent on a new school location
 - i. Discussed an exciting new school location within the target area; at the board's request, the realtor for the landlord will obtain the estimated monthly lease amount and operating expenses for review at the next meeting; additionally, the realtor is scheduling a property visit early next week for members of the building acquisition subcommittee; LC will communicate updates with our current realtor that we are moving in a different direction; additionally, SCA has provided a 6th amendment option that would allow for an early lease termination if needed (to be reviewed and voted on at next meeting)
6. Announcement of future meeting: Wednesday June 26th at 5 pm (virtual only)
7. Meeting adjourned: 4:56 pm