



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

## Open Meeting

May 13, 2024

### Joint Corporate and Governing Board of Directors Meeting

#### MINUTES

#### 1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on May 13, 2024. Meeting will be held virtually. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
- c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.

#### 2. Call to Order- 4:03 pm

#### 3. Roll Call

- a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Blake Mayes (BM)
- b. Board Members Absent: Lindsay Chapman (LC), Elvira Valenzuela (EV)
- c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
- d. Non-Voting Officers Absent: none
- e. Members of the Public Present: none

#### 4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*



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5. Approval of agenda – KR motioned to approve the agenda as presented, BM seconded; KR, BM, and MG all in favor
6. Business Manager Report – presented by Craig Hollinger
  - a. Revised budget (due date May 15, 2024)
    - i. Budget for teacher aide and after school care positions for FY 2024-25
      1. Discussed budget for teacher aide and after school care coordinator positions for FY 2024-25
7. Reports on standing items
  - a. 2023 - 2024 Building Acquisition Updates & Discussion
    - i. Building Acquisition Subcommittee updates
      1. Discussed that plan for purchase not likely feasible give the current timeline and market, and that the focus should be on lease options
8. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
  - a. Review and approval of revised budget, with deadline May 15, 2024
    - i. KR motioned to approve the budget as presented, with Craig Hollinger to submit the budget on ALP's behalf, MG seconded; KR, BM, and MG all in favor
  - b. Approval of board minutes from meeting April 29, 2024
    - i. MG motioned to approve the minutes as presented, BM seconded; KR, BM, and MG all in favor
  - c. Edupoint contract renewal - \$3900.94, due 7/1/24
    - i. KR motioned to approve the Edupoint contract renewal as presented, MG seconded; KR, BM, and MG all in favor
  - d. Go Guardian contract renewal - 1,000.00, due 7/22/24 (PTO will pay \$500 towards this)
    - i. BM motioned to approve the Go Guardian contract as presented, with PTO paying half, MG seconded; KR, BM, and MG all in favor
  - e. Late fee waiver request
    - i. Discussed circumstances of the waiver request; KR motioned to approve the waiver request, BM seconded; KR, BM, and MG all in favor
9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
  - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
    - i. None entered
10. Request for Future Agenda Items
  - a. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.
11. Announcement of future meeting: June 10<sup>th</sup> 4 pm (virtual)
12. Meeting adjourned: 4:44 pm