



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

April 29, 2024

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on April 29, 2024. Meeting will be held virtually. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order: 4:03 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Blake Mays (BM), Lindsay Chapman (LC), Michael Gerity (MG, starting at section 10e), and Elvira Valenzuela (EV, starting at section 10f)
 - b. Board Members Absent: none
 - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: none
4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*



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responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Approval of agenda – BM motioned to approve the agenda as presented, with the ability to move into executive session to discuss personnel items, LC seconded; BM, LC, and KR all in favor
6. Business Manager Report – revised budget deadline is May 15, 2024
7. PTO report
 - a. Raised \$5,882 at the school auction
 - b. End of school year party is being planned
8. Principal / Administrator Report
 - a. Enrollment Report – reviewed
 - b. Staffing updates
 - i. Contract discussion as below in section 10
 - c. Upcoming Events and Important Dates
 - i. Kindergarten promotion – 5/22/24
 - ii. 6th grade promotion date TBD
 - d. Quarterly assessment update
 - i. End of year testing scheduled 5/13-5/17/24
9. Reports on standing items
 - a. 2023 - 2024 Building Acquisition Updates & Discussion
 - i. Building Acquisition Subcommittee updates
 1. One year lease extension signed with SCA
 2. No other building updates
 - b. Strategic Planning - tabled
 - c. FY 2024 Tenth Year Interval Review - completed
 - d. Updating ALP school board bylaws - tabled
 - e. Updates on working with Educational Consultant RM - reviewed
 - f. ESS updates - monitoring completed, with 100% compliance
10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Staff contracts 2024-2025 school year (LH, MH)
 - i. Finalized staff contracts reviewed for LH and MH; contract details were previously approved; KR motioned to approve the contracts as presented, LC seconded; BM, LC, and KR all in favor
 - b. Approval of board minutes from meeting April 8, 2024
 - i. LC motioned to approve the minutes as presented, BM seconded; BM, LC, and KR all in favor
 - c. Mandarin K-2 contract for candidate HHF
 - i. KR motioned to approve the contract as presented in the amount of \$43,000 per year; BM seconded; BM, LC, and KR all in favor
 - d. Mandarin 3-6 contract for candidate HX
 - i. KR motioned to approve the contract as presented in the amount of \$43,860 per year; BM seconded; BM, LC, and KR all in favor
 - e. Audit planning

