



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

## Open Meeting

December 7, 2023

### Joint Corporate and Governing Board of Directors Meeting

#### MINUTES

#### 1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on December 7, 2023. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
- c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.

#### 2. Call to Order: 4:14 pm

#### 3. Roll Call

- a. Board Members Present: Kellie Rosinski (KR), Lindsay Chapman (LC), Elvira Valenzuela (EV), Michael Gerity (MG), Blake Mays (over phone)
- b. Board Members Absent: none
- c. Non-Voting Officers Present: Michele Hill (MH) and Luyao Huang (LH) present
- d. Non-Voting Officers Absent: n/a
- e. Members of the Public Present: none

#### 4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

*responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

5. Approval of agenda – KR motioned to approve the agenda as written, LC seconded; KR, LC, BM, EV, and MG all in favor
6. Business Manager Report – next report planned for January 2024 meeting
7. PTO report – none today
8. Principal / Administrator Report – presented by LH and MH
  - a. Enrollment Report – reviewed
  - b. Attendance Report - reviewed
  - c. Staffing updates – reviewed; fully staffed
  - d. Upcoming Events and Important Dates
    - i. Ms. Triny's 10 year anniversary date is 12/11/23
    - ii. Spirit week is the week of Dec 18th
    - iii. 2/3/24 Desert Ridge – ALP performance for Chinese New Year
    - iv. 2/10/24 Spring Festival
    - v. 2/15/24 Open House
  - e. Quarterly assessment update
    - i. Galileo testing starts 1/16/24
    - ii. Level learning testing starts 1/22/24
    - iii. Week of 1/30/24, Azella testing window opens for K-3 (for MOWR)
9. Reports on standing items
  - a. 2023 - 2024 Building Acquisition Updates & Discussion
    - i. Building Acquisition Subcommittee updates
      1. Reviewed updates
  - b. Strategic Planning
    - i. Plan for next phase in January 2024
  - c. FY 2024 Tenth Year Interval Review
    - i. Deadline for document upload for virtual review is 12/18/23
  - d. Updating ALP school board bylaws - deferred
  - e. Updates on working with Educational Consultant RM
    - i. Reviewed updates
10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
  - a. Approval of board minutes from meetings November 2, 2023
11. BM motioned to approve the minutes as presented, EV seconded; KR, LC, BM, EV, and MG all in favor
  - a. Personnel Items (board may motion to discuss in executive session)
    - i. None
  - b. ESS updates
    - i. Reviewed
  - c. Option for one year lease extension with Scottsdale Christian Academy; review, discussion, and possible approval

