



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

**Open Meeting**  
**November 2, 2023**  
**Joint Corporate and Governing Board of Directors Meeting**  
AGENDA

1. Notice of Meeting
  - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
  - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on November 2, 2023. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
  - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
  - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
  - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
  - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order:
3. Roll Call
  - a. Board Members Present:
  - b. Board Members Absent:
  - c. Non-Voting Officers Present:
  - d. Non-Voting Officers Absent:
  - e. Members of the Public Present:
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

*MAH 11/1/23  
12:35*



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

5. Approval of agenda
6. Business Manager Report (no report at this meeting)
7. PTO report
8. Principal / Administrator Report
  - a. Enrollment Report
  - b. Attendance Report
  - c. Staffing updates
  - d. Upcoming Events and Important Dates
  - e. Quarterly assessment update
9. Reports on standing items
  - a. 2023 - 2024 Building Acquisition Updates & Discussion
    - i. Building Acquisition Subcommittee updates
  - b. Strategic Planning
  - c. FY 2024 Tenth Year Interval Review
  - d. Updating ALP school board bylaws
  - e. Updates on working with Educational Consultant RM
10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
  - a. Approval of board minutes from meetings October 5, 2023, October 12, 2023 and October 26, 2023
  - b. Personnel Items (board may motion to discuss in executive session)
  - c. ESS updates
    - i. All in Therapy updates, and invoice review
  - d. Option for one year lease extension with Scottsdale Christian Academy; review, discussion, and possible approval
  - e. School test coordinator approval
  - f. Philadelphia insurance invoice
  - g. American Funds retirement service
    - i. Plan to authorize Craig Hollinger and Michele Hill to work directly with this service
11. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
  - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
12. Request for Future Agenda Items
  - a. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.
13. Announcement of future meeting:
14. Meeting adjourned:

MH 11/1/23  
12:35