



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

July 13, 2023

Joint Corporate and Governing Board of Directors Meeting

AGENDA

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on July 13, 2023. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order:
3. Roll Call
 - a. Board Members Present:
 - b. Board Members Absent:
 - c. Non-Voting Officers Present:
 - d. Non-Voting Officers Absent:
 - e. Members of the Public Present:
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*



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responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Approval of agenda
6. PTO report
7. Business Manager Report
 - a. Proposed Budget FY24
8. Principal's Report
 - a. SY24 Enrollment Report
 - b. Staffing update
 - c. School year preparation update
9. Reports on standing items
 - a. 2023 - 2024 Building Acquisition Updates & Discussion
 - i. Building Acquisition Subcommittee updates
 1. Plan to email families regarding invitation to join subcommittee
 2. Plan to post on website that two board members (JK, EV) will be part of the subcommittee and will not be making any decisions without board approval
 3. Updates on available properties
 4. Discussion and possible approval of expanding search boundaries, budget, and alternative investor opportunities
 - b. Strategic Planning (Table until August)
10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Adoption of FY24 Budget
 - b. Approval of Prior Board Minutes from June 15, 2023
 - c. Personnel Items
 - i. Discussion of rate increase and updating job description for Johnni Burkette
 - d. Add Pedro Eribes as Bank of America check signer
 - e. Approval of Technology Administrator
 - i. Bidding Options from Jason Keith
 - ii. 365 Technology (891.75/month 10,701.00/Year)
 - iii. Bid proposal from Angie Hernandez (\$500/month, plus request for employee discount for student services)
 - f. Renew charter association account in Pedro Eribes' name
 - g. Plan email introduction of new principal Pedro Eribes
 - h. Better Chinese curriculum payment plan, possible contribution from PTO
 - i. Plan to request ALP be listed on the website for the AZ Charter Schools Association
 - j. Action plan to improve 3-6 literacy
 - k. Janitorial contract
 - l. New costco citibank card
 - m. SAM.gov registrant name change
 - n. Possible increase of ALP contribution amount to employee health insurance premiums



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- o. Consideration of adding an additional school board seat
 - p. Discussion of updating school board bylaws
 - q. Parent hardship request for free KG tuition
 - r. Truancy protocol
 - s. School start time
 - t. Prop 301 pay for performance
11. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
12. Request for Future Agenda Items
 - a. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.
13. Announcement of future meeting:
14. Meeting adjourned:

*mtt 7/12/2023
12:56 P.M.*