



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

May 4, 2023

Joint Corporate and Governing Board of Directors Meeting

AGENDA

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on May 4, 2023. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order:
3. Roll Call
 - a. Board Members Present:
 - b. Board Members Absent:
 - c. Non-Voting Officers Present:
 - d. Non-Voting Officers Absent:
 - e. Members of the Public Present:
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*

5/3/2023
9:50am
RLL



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responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Approval of agenda
6. Principal's Report
 - a. Enrollment Report
 - b. Staffing Updates
 - c. 2023-2024 Parent Teacher Night (8/1/23 5:00-6:30)
 - d. ESS Monitoring and 2023-2024 Self-Monitoring Requirements
 - e. Charter Compliance Summit Update
 - f. 10 Year Charter Check In
 - g. Teacher Appreciation Week
7. Reports on standing items
 - a. 2023 - 2024 Building Acquisition Updates & Discussion
 - b. Strategic Planning
8. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of Prior Board Minutes from March 30, 2023 and April 27, 2023
 - b. Personnel Items
 - i. Renewal of 2022-2023 Contract Reinstatement Addendum - MH (need signature)
 - ii. Approval of Hiring of Yu Gong; K-2 Mandarin Teacher 2023-2024
 - iii. Approval of Hiring KA as Temporary/Sub Employee for remainder of 2022-2023 school year
 - iv. Request for Salary Increase TC
 - v. Request for Salary Increase RV
 - vi. Request for Salary Increase JL
 - vii. Request for Salary Increase TR
 - viii. Discussion of 2023-2024 non-instructional personnel needs
 - ix. Site Administrator Contract for the 2023-2024 School Year
 - c. Medical/Vision/Dental Benefits for the 2023-2024 School Year
 - i. TriNet
 - ii. Holmes Murphy/Bywater Renewal
 - d. Acceptance of Termination of Contract with Barreda IT as of June 2, 2023.
 - e. Renewal Agreement with Lakeview Advisory, LLC for Accounting & Compliance Services
 - f. Imagine Learning Galileo Quote# 267289 for \$1650.00
 - g. Edupoint (SIS System) Invoice #INV7705 for #3805.79
 - h. Review of Tax Forms & Signature from MG
 - i. Review of Tax Credit budget and School Needs; possible approval of purchases:
 - i. AED
 - ii. First Aid & CPR Training for Staff
 - iii. Outside Picnic Tables
 - iv. Outdoor playground equipment

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9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
10. Request for Future Agenda Items
 - a. Open Meeting Law & Robert's Rules of Order refresher
 - b. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.
11. Announcement of future meeting:
12. Meeting adjourned:

*posted 5/3/2023
KLL 9:50am*