



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

March 2, 2023

Joint Corporate and Governing Board of Directors Meeting

MINUTES (PRELIM)

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on March 2, 2023. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:45 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Jason Keith (JK), Lindsay Chapman (LC), Dan Melton (over video), Elvira Valenzuela (EV)
 - b. Board Members Absent: Michael Gerity (MG)
 - c. Non-Voting Officers Present: Renita Miller (RM)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Angie Hernandez
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H),*



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action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

- a. No participants today
5. Approval of agenda
 - a. JK motioned to approve the agenda with the ability to move into executive session to discuss locations; DM seconded motion, all in favor
6. PTO report
 - a. Minutes from last PTO meeting
 - b. Angie Hernandez was present to review the minutes and upcoming events including Field Day on 3/10/23 and the Auction/Carnival on 4/29/23
7. Business Manager Report – tabled (Craig not present)
 - a. Charter Board Financial Report
8. Principal’s Report
 - a. Enrollment Report – reviewed by RM
9. Reports on standing items – discussed in executive session (below)
 - a. 2023 - 2024 Building Acquisition Updates & Discussion
 - i. Lease Extension with SCA
 - ii. Additional Building Options
 - b. Strategic Planning (Tabled for 3/2/23 meeting)
10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of Prior Board Minutes from February 2, 2023
 - i. JK motioned to approve the minutes as presented without edits, LC seconded, all in favor
 - b. Review of Current 301; Discussion of any addendums
 - i. KR motioned to add PTO time toward 301 requirement, with future requirement to turn in paperwork on time to qualify; LC seconded, all in favor
 - c. Letter from AH for 301 consideration
 - i. KR motioned to approve the request by AH that was reviewed during the meeting; LC seconded, all in favor
 - d. Discussion of Field Day event on March 10, 2023
 - i. JK presented plan for field day events
 - e. Discussion of 2023-2024 School Calendar
 - i. Discussed timing of fall and spring breaks for 2023-2024 school year, and discussed other considerations like the Temple’s holiday schedule; based on discussion, RM will devise two calendar options to review and approve at the next meeting
 - f. Review of Teacher & Professional Staff Contracts for the 2023-2023 school year
 - i. Discussed the following: embedding classroom site fund money into contract next year (and eliminating the current 301 policy); adding verbiage that teachers can and will be requested to teach on state standards for testing preparation; 2% salary rise



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- with plan to reassess higher salaries after final budget is in place; adding an escalating penalty fee for breaking contract (\$500 penalty if break contract by June 30th prior to start of school year, \$1000 after June 30th and prior to day 1 of start of school, and \$2000 once school is in session)
- ii. Final review and approval of teacher contracts will occur at next meeting
 - g. Cost Quotes for Higher Vista Learning (Spanish Assessments) for FY24
 - i. #2302111234, Version 2 (\$4600.00) and Version 5 (\$12,120.00)
 - ii. #2302111240, Version 1 (\$4040.00)
 - iii. KR motioned to approve 1 year of Higher Vista learning program, JK seconded, all in favor
 - h. Cost Quotes for Level Learning (Mandarin Assessments) for FY24
 - i. #2231780000011294005 (\$10,000.00)
 - ii. KR motioned to approve 1 year of Level Learning program, JK seconded, all in favor
11. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
- a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. JK motioned to move into executive session for discussion, EV seconded, all in favor
 - i. Minutes recorded separately
12. Request for Future Agenda Items
- a. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.
 - i. Teacher contract approval
 - ii. Calendar approval
 - iii. Carnival/auction information
 - iv. Truancy protocol
 - v. New realtor information
 - vi. Konekti communication tool
13. Announcement of future meeting: March 30th, 2023 at 4:30 pm
14. Meeting adjourned: 6:58 pm