



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting January 5, 2023

Joint Corporate and Governing Board of Directors Meeting MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 5:00 pm on January 5, 2023. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 5:10 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Jason Keith (JK), Lindsay Chapman (LC)
 - b. Board Members Absent: Elvira Valenzuela (EV), Dan Melton (DM)
 - c. Non-Voting Officers Present: Renita Miller (RM)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Michelle Hill



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4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Approval of agenda
 - a. JK motioned to approve the agenda as presented except with the option to move to executive session to discuss personnel matters and certain building options; LC seconded, all in favor
6. PTO report - no new updates
7. Business Manager Report - deferred
8. Principal's Report
 - a. The first Friday of January 2023 is a half day
 - b. Teachers will be undergoing training in the Imagine Galileo data platform (math and english) and Level Learning (Spanish, mandarin) in preparation for the upcoming student assessments
 - c. Desert Ridge Chinese New Year performance is scheduled for 1/21/23 and two additional practice sessions will be set up on the Thursdays leading up to the date of the event; sign ups have been set up; PTO is helping to set up an advertising table
 - d. On 1/24/23, several students from ALP will compete in the ASU language competition
 - e. February 16th, 2023 is an open house date; we have been reaching out to preschools to invite families
 - f. Kindergarten tours are being scheduled
 - g. Galileo testing in math and reading is scheduled next week
 - h. RM will be attending a state required kindergarten assessment training through the DOE
 - i. RM will be attending the AZ School Choice School Leader's conference on 1/20/23
9. Reports on standing items
 - a. 2023 - 2024 Building Acquisition Updates & Discussion - Discussed in executive session (for consultation with attorney)
 - i. Lease extension with SCA
 1. We will remain in communication regarding the possibility of lease extension, pending information on other building options
 - ii. Additional building options
 1. The adjacent building was discussed. We will plan for another walk through for additional construction planning.
 2. Another location (under a nondisclosure agreement) will be discussed during the executive session.
 - b. Strategic Planning - no updates
 - c. Marketing updates and planning
 - i. We are now signed up on yelp
 - ii. There is a plan to respond to google reviews
 - iii. PTO will add marketing to their agenda, as well as motivating families to subscribe to facebook and to contribute to google reviews



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- iv. The other items discussed at the last meeting are in progress
- 10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Discussion and Possible Approval of prior Board Minutes from December 14, 2022
 - i. JK motioned to approve the minutes as presented, LC seconded, all in favor
- 11. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. KR motioned to enter executive session, MG seconded, all in favor. A future building option under NDA was discussed, and personnel matters.
- 12. Request for Future Agenda Items
 - a. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda items
- 13. Announcement of future meeting: Feb 2nd at 4:30 pm
- 14. Meeting adjourned: 6:50 pm