



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

**Open Meeting
November 10, 2022
Joint Corporate and Governing Board of Directors Meeting
MINUTES**

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 5:00 pm on November 10, 2022. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 5:05 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Elvira Valenzuela (EV), Dan Melton (DM, over phone)
 - b. Board Members Absent: Andrea Erion
 - c. Non-Voting Officers Present: Renita Miller (RM)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: PTO representative Crystal Keith present



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4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Approval of agenda
 - a. MG motioned to approve the agenda as written, DM seconded, all in favor
6. PTO report - Crystal Keith was present for the updates
 - a. Reviewed finances including profits from recent events
 - b. Trunk or treat was a successful event
 - c. Apex is the next fundraising event scheduled
 - d. PTO will be promoting use of Amazon Smile next week for additional fundraising
 - e. Upcoming toy drive planned
7. Business Manager Report - deferred
8. Principal's Report
 - a. Recent A Grade with A-F Accountability System
 - i. ALP qualified for rating this year and received an A grade
 - b. Staffing
 - i. Reviewed updates
 - c. Upcoming Events
 - i. No winter program planned
9. Reports on standing items
 - a. 2023 - 2024 Building Acquisition Updates & Discussion
 - i. Lease extension with SCA
 1. SCA is able to extend the lease through 2023
 2. Decision to extend lease with SCA through 2023 will be based on the upcoming updates regarding the possibility to lease the next door building
 - ii. Additional building options
 1. ALP's real estate agent continues to work on alternative sites including properties that aren't actively listed
 - b. Strategic Planning
 - i. No new updates
10. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Discussion and Possible Approval of prior Board Minutes from October 20, 2022
 - i. EV motioned to approve the minutes as presented, MG seconded, all in favor
 - b. Review and Acceptance of the FY22 Compliance and Financial Audits
 - i. Reviewed draft, no vote needed at this time
 - c. Increase in HC overtime for teachers from \$25 to \$30 per hour
 - i. KR motioned to approve an increase to \$30 per hour, and to request PTO to cover an additional \$5 per hour to bring total pay to \$35 per hour, EV seconded, all in favor
 - ii. Crystal Keith will go to PTO and request an additional \$5 per hour as above



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11. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. KR motioned to approve going into executive session to discuss personnel matters; MG seconded, all in favor
12. Request for Future Agenda Items
 - a. This Agenda Item is for the Governing Board to have a running record for potential items to be placed on a future agenda. There will be no discussion on the substance, merits, or issues relating to the proposed agenda items
13. Announcement of future meeting: Dec 14th, 2022 at 5pm
14. Meeting adjourned: 6:16 pm