



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

July 14, 2022

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 5:00 pm on July 14, 2022. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 5:10 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Elvira Valenzuela (EV, over phone)
 - b. Board Members Absent: Dan Melton, Andrea Erion
 - c. Non-Voting Officers Present: Renita Miller (RM)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Cory Buckband, Michele Hill
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H),*



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action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Business Manager Report
 - a. End of FY22 Finance Report - deferred
6. Principal's Report
 - a. Enrollment Reports - reviewed, currently at 93 fully enrolled
 - b. Staffing Update - reviewed; K-2 mandarin teacher hired
 - c. State Budget Update - reviewed higher amount per student each year that will be provided by the state
7. Old Business - Discussion Items
 - a. 2023 - 2024 Building Acquisition Updates & Discussion
 - i. Continuing to work with realtor; also looking into other options (eg working with an investor)
8. New Business - Discussion and Action Items
 - a. Discussion and Possible Approval of prior Board Minutes from June 16, 2022
 - i. MG motioned to approve the minutes as presented; EV seconded, all in favor
 - b. Discussion and Formal Adoption of FY23 Budget
 - i. KR motioned to approve the budget as presented, MG seconded, all in favor
 - c. Discussion and Possible Approval of Cory Buckband's SY23 Project Proposal as presented at May, 2022 Board Meeting
 - i. KR motioned to approve the project as presented at the May 2022 meeting, MG seconded, all in favor
 - d. Review and Possible Approval of 365 Managed IT Quote Q10210 for \$1,159.00
 - i. KR motioned to approve the project as presented at the May 2022 meeting, EV seconded, all in favor
 - e. Review and Possible Approval of Arizona Language Preparatory Strategic Plan
 - i. KR motioned to approve the plan as presented, MG seconded, all in favor
 - f. Review and Possible Approval of Arizona Language Preparatory Governing Board and Charter Administration Communication Protocols
 - i. KR motioned to approve drafting protocols for ALP, EV seconded, all in favor
 - g. Review of Bylaws (board term and election protocol)
 - i. Deferred
9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. None entered
10. Announcement of future meeting: August 18th at 5pm
11. Meeting adjourned: 6:22 pm