



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

May 19, 2022

Joint Corporate and Governing Board of Directors Meeting

AGENDA

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on May 19, 2022. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order:
3. Roll Call
 - a. Board Members Present:
 - b. Board Members Absent:
 - c. Non-Voting Officers Present:
 - d. Non-Voting Officers Absent:
 - e. Members of the Public Present:
4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*



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responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. PTO Report (4:30)
6. Business Manager Report
7. Principal's Report
 - a. Enrollment Reports
 - b. Introduction & Presentation by Cory Buckband
8. Old Business - Discussion Items
 - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically K12 School Guidance for COVID-19
 - b. 2023 - 2024 Building Acquisition Updates & Discussion
9. New Business - Discussion and Action Items
 - a. Discussion and Possible Approval of prior board minutes from April 28, 2022
 - b. Discussion and Possible Approval of rate changes for SY23 Homework Club & After Care
 - c. Discussion and Possible Approval of Edupoint (SIS) Quote INV5775 for \$3712.97
 - d. Discussion and Possible Approval of Dress Code Policy updates
 - e. Discussion and Possible Approval of final Principal bonus payout for May 31, 2022
 - f. Discussion and Possible Modification of current lice notification policy
 - g. Discussion and Possible Approval of 403b/401k for Employees FY23
 - i. Signature Wealth Concepts (403b)
 - ii. Paychex (401k)
 - iii. Trilogy Financial Services (401k/403b)
 - iv. Betterment at Work (401k/403b)
 - v. Raymond James Financial Services, Inc.
10. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
11. Announcement of future meeting:
12. Meeting adjourned:

Posted 5/18/22
at 1:31 p.m.
M Hill