



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

**Open Meeting  
February 3, 2022  
Joint Corporate and Governing Board of Directors Meeting  
MINUTES**

1. Notice of Meeting
  - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
  - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on February 3, 2022. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
  - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
  - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
  - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
  - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:37 pm
3. Roll Call
  - a. Board Members Present: Michael Gerity (MG, in person), Kellie Rosinski (KR, over call), Andrea Erion (AE, over call), Elvira Valenzuela (EV, over call)
  - b. Board Members Absent: Dan Melton (DM)
  - c. Non-Voting Officers Present: Renita Miller (RM)
  - d. Non-Voting Officers Absent: n/a
  - e. Members of the Public Present: 1 parent in person (Erin McDowell), 2 over call



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
  - a. A parent, Erin, wants to propose a new topic be brought up in the future, which is the topic about dress code and its relevance to school. She is in favor of having no dress code.
5. PTO Report
  - a. Board report - none
6. Principal's Report
  - a. SY23 New & Potential Enrollment
    - i. Reviewed
  - b. Benchmark Testing Update
    - i. RM reviewed updates
7. Old Business – Discussion Items
  - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically K12 School Guidance for COVID-19
    - i. No updates
  - b. Update report on website changes
    - i. EV spoke with PTO; she has already translated 50% of the website to Spanish; we just need a web designer to assist in the updates; PTO will discuss the possibility of covering the cost of web design at their next meeting
  - c. 2023-2024 Building Acquisition Updates & Discussion
    - i. Reviewed updates and the plan for forming a committee
8. New Business – Action items
  - a. Discussion and Possible Approval of prior board minutes from Jan 20, 2022
    - i. Tabled
  - b. Discussion and Possible Approval of 2022-2023 ALP School/Charter Calendar
    - i. Stakeholders voted on Calendar options B and C; a survey was sent out and between parents and staff, all voted for Calendar C except for 2 people
    - ii. EV motioned to approve calendar C, MG seconded, all in favor
  - c. Discussion and Possible Approval of update to ALP Isolation Guidelines after Close Contact
    - i. After discussion, no changes made to current policy
  - d. Discussion and Possible Approval of RM's Bonus Payout per Contract Eligibility
    - i. Reviewed eligibility for part 2 of 3 of the bonus per the contract; RM has been successfully meeting all criteria
    - ii. MG motioned to approve the bonus as defined in the contract; AE seconded, all in favor
9. New Business - Discussion items
  - a. 2022-2023 Contracts – sample contracts were sent out by RM for the board to review verbiage. Salary determination is pending budget review for next school year. Plan to review verbiage and vote on any proposed changes at next meeting, along with a review and vote regarding salary options at the next meeting
    - i. Principal/Superintendent
      1. Needs a new contract prior to 6/1/22



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

- ii. Teachers
  - iii. Support Staff
10. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
    - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
    - b. No executive session entered
  11. Announcement of future meeting: March 24, 2022 at 4:30 pm
  12. Meeting adjourned: 5:20 pm