



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

**Open Meeting
January 20, 2022
Joint Corporate and Governing Board of Directors Meeting
MINUTES**

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on January 20, 2022. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:38 pm
3. Roll Call
 - a. Board Members Present: Andrea Erion (AE), Elvira Valenzuela (EV), Kellie Rosinski (KR), Michael Gerity (MG), Dan Melton (DM, over phone)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Renita Miller (RM)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Two parents, and Craig Hollinger



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4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.* No public made comments.
5. PTO Report
 - a. Board report – PTO member discussed upcoming events; field day planning is underway; a shoe donation is planned in February; tentatively planning April 23rd as the date for the silent auction
6. Principal's Report
 - a. Enrollment Report - reviewed
 - b. SY23 New & Potential Enrollment - reviewed
 - c. Benchmark Testing - reviewed
 - d. MOWR Submission Approval - reviewed
7. Business Manager Report
 - a. Finance Report – Craig Hollinger reviewed the financial reports
8. Old Business
 - a. Discussion and Possible Approval of prior board minutes (from 10/14/21 and 11/18/21)
 - i. AE motioned to approve the minutes for 10/14/21 and 11/18/21 without edits, EV seconded, all in favor
 - b. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically K12 School Guidance for COVID-19
 - i. Reviewed updated CDC guidelines for Isolation and Quarantine
 - c. Discussion of new janitorial bids
 - i. Reviewed bids, all significantly higher than current contract; will table making any changes until new budget is reviewed
9. New Business – Action items
 - a. Discussion and Possible Approval of adopting new CDC isolation/Quarantine Guidelines
 - i. MG motioned to approve adopting the CDC isolation/Quarantine Guidelines; EV seconded, all in favor
 - b. Discussion and Possible Approval of Amendments to ALP's COVID-19 mitigation plan
 - i. KR motioned to approve adopting the updated guidelines regarding mask use in the CDC isolation/Quarantine Guidelines; AE seconded, all in favor
 - c. Review, Discussion and Possible Approval of SCA Lease for 2022-2023 school year
 - i. KR motioned to approve the lease through SCA for the 2022-2023 school year, as presented; DM seconded, all in favor
 - d. Discussion and Possible Approval of Waiting List or Lottery System for 2022-2023 Kindergarten class
 - i. Discussed the possibility of a waiting list or lottery system due to high rate of completed applications being submitted; will revisit at future meetings
 - e. Discussion and Possible Approval of 3-6 Substitute Math coverage plan through end of March. KR motioned to approve ½ day rate of \$75/day for AH to teach 4th and 5th grade math, \$37.50 per day for RV to teach 3rd grade math, and to approve the Core Solutions Education Services at \$189.09/day to start Monday 1/24/22 to take over teaching math for grades 3-6 for the remaining time; EV seconded, all in favor.



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- i. Stipend for AH to teach 4th and 5th grade math
 - ii. Stipend for RV to teach 3rd grade math
 - iii. Hiring of short term employee at \$150/full day and \$75/day half day
 - iv. Service contrast with Core Solutions Education Services at \$189.09/day
 - f. Discussion and Possible Approval of Barrera IT Consulting Services Proposal
- 10. New Business - Discussion items
 - a. 2022-2023 School Calendar
 - i. Reviewed three drafts. Plan for RM to work on obtaining stakeholder input, starting with the teachers, and then the families. Plan to vote on final calendar at next meeting.
 - b. 2023-2024 Building Acquisition
 - i. Current lease extension is for 1 year after which time a new location will likely need to be secured. Plan to reach out to realtor to restart the process.
- 11. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. No executive session entered.
- 12. Announcement of future meeting: February 3, 2022 at 4:30 pm
- 13. Meeting adjourned: 5:49 pm