



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting October 14, 2021

Joint Corporate and Governing Board of Directors Meeting MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on October 14, 2021. Meeting will be in person at Arizona Language Preparatory, located at 4645 E Marilyn Rd, Phoenix, AZ, 85032. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:39 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR, in person), Elvira Valenzuela (EV, over phone), Andrea Erion (AE, over phone)
 - b. Board Members Absent: Michael Gerity, Dan Melton
 - c. Non-Voting Officers Present: Renita Myers (RM, over phone)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: none



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4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
5. Principal's Report
 - a. Enrollment - reviewed
 - b. Personnel Updates (with option to vote to go into executive session for personnel matters)
 - i. Reviewed; details of updates were sent over email and reviewed by board members prior to meeting
6. Business Manager Report
 - a. Finance Report – monthly financial report deferred to next meeting
 - b. AFR – reviewed AFR
7. Old Business
 - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically K12 School Guidance for COVID-19
 - i. Reviewed; no current updates that would change current school policies
 - b. Discussion of New Building Acquisition for SY23 and next steps
 - i. Reviewed updates
 - c. Discussion and Possible Approval of plan for updating school website to include information in English, Spanish, and Mandarin
 - i. Reviewed updates; EV will discuss her idea to translate the website with IT specialists and obtain estimates for assistance with the work; she will also start on Spanish translation of the main text; will consider going to PTO to request donation to cover the IT service
8. New Business
 - a. Possible Approval of FY21 AFR
 - i. KR motioned to approve the FY21 AFR as presented, EV seconded, all in favor
 - b. Discussion and Possible Approval of Personnel termination effective Tuesday, 10/12/21
 - i. EV motioned to approve the personnel termination as discussed, AE seconded, all in favor
 - c. Discussion and Possible Approval of September 23, 2021 Board Minutes
 - i. AE motioned to approve the minutes as presented, EV seconded, all in favor
9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. No executive session entered.
10. Announcement of future meeting: November 18, 2021 at 4:30 pm
11. Meeting adjourned: 5:10 pm