



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

July 1, 2021

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on July 1, 2021. Members of the public and board are also able to join telephonically or in-person. (instructions can be found on the website at <http://azlanguageprep.org/>**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:36 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR in person), Michael Gerity (MG in person), Dan Melton (DM over phone)
 - b. Board Members Absent: (EVC present as public, with active board status pending (see section 8.o)
 - c. Non-Voting Officers Present: Renita Myers (RM)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: Two parents present
4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H),*



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action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Not available for virtual meetings.

5. Principal's Report
 - a. Enrollment Updates – reviewed
 - b. Incoming KG Updates– reviewed
 - c. Personnel updates– reviewed
6. Finance Report – deferred to next meeting
7. Old Business
 - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically new K12 School Guidance for COVID-19
 - i. Reviewed
8. New Business
 - a. Discussion and Possible Approval of SY22 COVID-19 Policies and Procedures
 - i. Reviewed that on 7/1/21, Governor Ducey signed a budget that includes many provisions including one that prohibits counties, cities, towns, schools, and school districts from requiring students or staff to wear face coverings during school hours and on school property, effective 7/1/21. Therefore, moving forward, mask wearing will be optional for staff and students.
 - ii. Regarding school visitors, discussed that they will still be required to wear masks on campus since the school does not have enough staff to assess vaccine status and symptoms; this policy will be reevaluated as needed
 - iii. ALP will maintain its robust current mitigation protocol for cleaning
 - iv. No social distancing requirements will remain in place.
 - v. Current drop off and pick up protocols will remain in place.
 - vi. Temperature checks at drop off will be removed, although verbal symptom checks will remain in place.
 - vii. Teachers will no longer be required to sign a daily form regarding symptoms; they will however still be expected to self-monitor symptoms and stay home when ill
 - viii. If the surrounding area goes back into the substantial transmission zone, the board will reassess its current policies and procedures
 - ix. KR motioned to approve the above procedures and policies, DM seconded, all in favor
 - b. Review and Possible Approval of June, 2021 Board Minutes
 - i. No edits requested; MG motioned to approve the minutes as presented, DM seconded, all in favor
 - c. Approval of New Hire Catherine Hogan-Holmberg for front office administrative assistant
 - i. KR motioned to approve, MG seconded, all in favor
 - d. Discussion and Possible approval to stipend HD to come in off contract to put together furniture order for K-2 classrooms
 - i. DM motioned to approve a stipend of \$20/hr for HD to assemble furniture, KR seconded, all in favor
 - e. Discussion and Possible approval of job descriptions for After School Program Coordinator, After School Program Teacher, Team Lead, and Site Technology Liaison

