



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

**Open Meeting
January 21, 2021
Joint Corporate and Governing Board of Directors Meeting
MINUTES**

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on January 21, 2021. Meeting will be telephonic/online only.**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:35 pm
3. Roll Call
 - a. Board Members Present: Dan Melton (DM), Allison Perrin (AP), Kellie Rosinski (KR), Michael Gerity (MG)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Renita Myers (RM), Anne Cotty (AC)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: several present on the call
4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*



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responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Not available during virtual meetings.

5. PTO Report
 - a. By PTO president Natalie Gerity:
 - i. PTO is working on creative ways to continue building community through safe socially distanced activities
 - ii. Fund raising: mini-auction is planned for field day; restaurant nights are scheduled
 - iii. PTO has purchased classroom supplies for Chinese New Year
 - iv. PTO has entered ALP into the ASU Language Fair on Jan 28th ; ALP is the only elementary language program selected to participate
6. Principal's Report
 - a. Enrollment Report – Reviewed
 - b. Personnel Report – Reviewed
7. Business Manager Report
 - a. Balance Sheet YTD – Reviewed
 - b. Profit & Loss Statement YTD – Reviewed
 - c. Profit & Loss Statement Last 30 Days – Reviewed
 - d. Bank Reconciliation – Reviewed
8. Old Business
 - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, local data, and stakeholder input
 - i. Reviewed during Principal's Report above
9. New Business
 - a. Review and Possible of Approval of December 3, 2020 Board Meeting Minutes
 - i. DM motioned to approve the minutes without changes, AP seconded, all in favor
 - b. Review and Possible of Approval of December 18, 2020 Special Board Meeting Minutes
 - i. MG motioned to approve the minutes without changes, DM seconded, all in favor
 - c. Review and Possible of Approval of January 7, 2021 Special Board Meeting Minutes
 - i. AP motioned to approve the minutes without changes, DM seconded, all in favor
 - d. Review and Possible Approval of FY21 Budget Revision
 - i. Reviewed; KR motioned to approve the budget revision as presented; AP seconded, all in favor
 - e. Discussion and Possible Approval of In-Person learning beginning January 25, 2021
 - i. AP motioned to approve the return date of February 1, 2021, MG seconded, all in favor
 - ii. Summary of some of the points discussed in considering returning to in person learning:
 1. ADPH has reiterated that with proper mitigating procedures, schools are the most likely safe place for kids; students who become positive are more likely to contract covid-19 at outside gatherings (weddings, funerals, parties, etc)
 2. ALP has demonstrated the ability to be safe with its established mitigating procedures
 3. Our school has small class sizes, further allowing safe mitigating procedures
 4. Our school population only consists of elementary-aged kids, who are the least likely to acquire and transmit covid-19



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5. Most teachers who wanted a vaccine have received the first dose, and will be two weeks out from the initial dose by 2/1/21 (at which time vaccine is estimated to already be 50% effective)
6. No new cases in our school community have been reported to school leadership since last meeting
- f. Discussion and Possible of Approval of Week 1.25.21 HC/AC charges should the board vote to return on 1.25.21
 - i. Not needed
- g. Discussion and Possible Approval of ALP Q2 Financial Report to be submitted to Arizona State Charter Board
 - i. KR motioned to approve the ALP Q2 Financial Report as presented with edits as discussed, MG seconded, all in favor
- h. Discussion and Possible Approval of updated full-day KG tuition fees for 2021-2022 school year
 - i. Reviewed proposal; KR motioned to approve Option B as presented for 2021—2022; MG seconded, all in favor
- i. Discussion and Possible Approval of discounted KG rates for teachers/staff
 - i. AP motioned to approve discounted KG rates for teachers/staff in the amount of 75%; DM seconded, all in favor
- j. Discussion and Possible Approval of updated After-Care/HC Fees for 2021-2022 school year
 - i. DM motioned to approve the proposed changes in homework club fees as presented; MG seconded, all in favor
- k. Discussion and Possible Approval of 2021-2022 school/staff calendars
 - i. AP motioned to approve the calendar as presented, MG seconded, all in favor
- l. Discussion and Possible Approval of bonus for AC per contract eligibility guidelines
 - i. Reviewed successful completion of bonus eligibility criteria (completion of audit); KR motioned to approve the second bonus for AC per the contract; DM seconded, all in favor
- m. Discussion and Possible Approval of bonus for RM per contract eligibility guidelines
 - i. Reviewed successful completion of bonus eligibility criteria
 1. For the first requirement, reviewed progress on curriculum mapping; all subjects in all grade levels have been making progress in further development of curriculum maps; RM has set up vertical alignment meetings in math (priority standards); for ELA, meetings are occurring every 2 weeks with the reading specialist as well; changes to 3-6th grade maps include additional reading and conventions; changes to ELA K-2 maps include changes in vocabulary, and focusing on minimally proficient areas identified in the students during testing; In K-2 Spanish additional social studies have been built into the curriculum; 3-6 Spanish teacher is working to further incorporate the science standards in the Spanish class and has restructured the class accordingly
 - ii. For the second requirement, all testing has been scheduled for next week
 - iii. KR motioned to approve the bonus per the contract contingent upon completion of testing scheduled above; AP seconded, all in favor



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10. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 - b. AP motioned to approve entering into executive session ; KR seconded, all in favor
11. Announcement of future meeting: February 11, 2021 at 4:30 pm
12. Meeting adjourned: 6:47 pm