



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

## Open Meeting

April 8, 2021

### Joint Corporate and Governing Board of Directors Meeting

#### MINUTES

1. Notice of Meeting
  - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
  - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on April 8, 2021. Meeting will be in person on campus at 4645 E Marilyn Road, Phoenix, AZ 85032 in the upstairs office room. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>**
  - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
  - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
  - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
  - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:46 pm
3. Roll Call
  - a. Board Members Present: Michael Gerity (MG), Kellie Rosinski (KR), Dan Melton (DM, over phone)
  - b. Board Members Absent: Allison Perrin (AP)
  - c. Non-Voting Officers Present: Renita Myers (RM); Anne Cotty (AC)
  - d. Non-Voting Officers Absent: n/a
  - e. Members of the Public Present: none
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H),*



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*action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

5. Principal's Report – presented by RM
  - a. Enrollment Report – reviewed
  - b. Incoming kindergarten class– reviewed
  - c. Personnel updates – reviewed
  - d. Upcoming Dates - reviewed
  - e. Presentation of Staff Survey - reviewed
  - f. SY22 Plans & Updates - reviewed
  - g. Grants 4 Schools - reviewed
6. Budget and Finance Report – presented by AC
  - a. Status report of PPP loans - reviewed
  - b. Balance Sheet YTD - reviewed
  - c. Profit & Loss Statement YTD - reviewed
  - d. Profit & Loss Statement Last 30 Days - reviewed
  - e. Bank Reconciliation – signed by MG
7. Old Business
  - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically new K12 School Guidance for COVID-19
    - i. Reviewed updates
8. New Business
  - a. Review and Possible of Approval of February, 2021 Board Meeting Minutes - deferred
  - b. Discussion of SB1165 Relating to Performance Evaluations During the 2020-2021 School Year
    - i. Reviewed that performance evaluations are not being required by the state of AZ this year; RM has already informally evaluated teachers and had meetings to review the evaluations
  - c. Discussion and Possible Approval of 301 Performance Pay Amendments
    - i. Discussed that in light of formal performance evaluations not being required by the state this year (used for 40% of Pay for Performance), ALP could opt to pay the 40% to all teachers completing the 2020-21 school year; KR motioned to approve this plan, and additionally approve that RM does not need to complete reducing the oral evaluation and feedback into written reports for each teacher; MG seconded, all in favor
  - d. Discussion and Possible Approval of Termination of IES Contract
    - i. No vote needed; contract self-terminates end of June 2021
  - e. Discussion and Possible Approval of Change of Technology Support needs
    - i. Discussed plan for change in IT support
  - f. Discussion and Possible Approval of AC Bonus - Contract Section 3.a.ii.3
    - i. Reviewed successful completion of bonus requirements; KR motioned to approve the bonus as set forth in the contract, DM seconded, all in favor
  - g. Discussion and Possible Approval of Spring Performance Stipend (for 2 teachers) to put together virtual presentation



