



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

7/1/2021

Joint Corporate and Governing Board of Directors Meeting

AGENDA

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 on July 1, 2021. Members of the public and board are able to join via telephonically or in-person. (instructions can be found on the website at <http://azlanguageprep.org/>**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order:
3. Roll Call
 - a. Board Members Present:
 - b. Board Members Absent:
 - c. Non-Voting Officers Present:
 - d. Non-Voting Officers Absent:
 - e. Members of the Public Present:
4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Principal's Report
 - a. Enrollment Updates
 - b. Incoming KG Updates
 - c. Personnel Updates
6. Finance Report
7. Old Business
 - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically new K12 School Guidance for COVID-19
8. New Business
 - a. Discussion and Possible Approval of SY22 COVID-19 Policies and Procedures
 - b. Review and Possible Approval of June 2021 Board Minutes
 - c. Approval of New Hire Catherine Hogan-Holmberg for front office administrative assistant
 - d. Discussion and Possible approval to stipend HD to come in off contract to put together furniture order for K-2 classrooms
 - e. Discussion and Possible approval of job descriptions for After School Program Coordinator, After School Program Teacher, Team Lead, and Site Technology Liaison
 - f. Discussion and Approval of SY22 teacher stipends
 - i. \$1200/semester - After School Program Coordinator (Student Accounts)
 - ii. \$25/hour - After School Program Teacher (Student Accounts)
 - iii. \$1500/semester - Team Lead Teacher x2 (Booster)
 - iv. \$500/semester - Site Technology Liaison (Booster)
 - g. Review and Possible Approval of SY22 After School Program Schedule of Fees, calendar, and hours
 - h. Review and Possible Approval of SY22 Parent/Student Handbook updates
 - i. Review and Possible Approval of SY22 Teacher & Staff Handbook
 - j. Review and Possible Approval of FY22 Proposed Budget
 - k. Discussion of 365 Technology Contract and new vendor interest
 - l. Discussion and Possible Approval of PO 072203 365 Technology Chromebook purchase \$6560.41 from ESSER II
 - m. Discussion and Possible Approval of 365 Quote Q10068 for teacher laptops in amount of \$7754.25 from ESSER II
 - n. Discussion and Possible Approval of PO 072204 for Chromebook carts in the amount of \$1724.76 from ESSER II
 - o. Discussion and Possible Action regarding 4th Board Seat held by EVC
 - p. Discussion and Possible Approval of Amendments to ALP Bylaws, Section 2 and Section 8
9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
10. Announcement of future meeting:
11. Meeting adjourned: