



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | [www.azlanguageprep.com](http://www.azlanguageprep.com)

## Open Meeting

April 8, 2021

### Joint Corporate and Governing Board of Directors Meeting AGENDA

#### 1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on April 8, 2021. Meeting will be in person on campus at 4645 E Marilyn Road, Phoenix, AZ 85032 in the upstairs office room. Members of the public and board are also able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>**
- c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.

#### 2. Call to Order:

#### 3. Roll Call

- a. Board Members Present:
- b. Board Members Absent:
- c. Non-Voting Officers Present:
- d. Non-Voting Officers Absent:
- e. Members of the Public Present:

#### 4. Call to the public –*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*

*Posted 4/7/21 @  
9:15 am RM*



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*responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

5. Principal's Report
  - a. Enrollment Report
  - b. Incoming kindergarten class
  - c. Personnel updates
  - d. Upcoming Dates
  - e. Presentation of Staff Survey
  - f. SY22 Plans & Updates
  - g. Grants 4 Schools
6. Budget and Finance Report
  - a. Status report of PPP loans
  - b. Balance Sheet YTD
  - c. Profit & Loss Statement YTD
  - d. Profit & Loss Statement Last 30 Days
  - e. Bank Reconciliation
7. Old Business
  - a. Review and Discussion of Arizona Department of Health Service Benchmark Updates, specifically new K12 School Guidance for COVID-19
8. New Business
  - a. Review and Possible of Approval of February, 2021 Board Meeting Minutes
  - b. Discussion of SB1165 Relating to Performance Evaluations During the 2020-2021 School Year and Possible Approval of Amendments to 2020-2021 Teacher Evaluation Process
  - c. Discussion and Possible Approval of 301 Performance Pay Amendments
  - d. Discussion and Possible Approval of Termination of IES Contract (effective 6.30.21)
  - e. Discussion and Possible Approval of Change of Technology Support needs
  - f. Discussion and Possible Approval of AC Bonus - Contract Section 3.a.ii.3
  - g. Discussion and Possible Approval of Spring Performance Stipend (for 2 teachers) to put together virtual presentation
  - h. Discussion and Possible Approval of FY22 Teacher Stipends
    - i. Team Leads
    - ii. Club Advisor
    - iii. In-House sub rate
    - iv. Other
  - i. Acceptance of Resignation of KA and Approval of Posting 3-6 ELA Teaching Position
  - j. Discussion and Possible Amendment Approval of Part 4, Item C ix of 2021-2022 teacher contract (incentive for non-use of sick/personal)
  - k. Discussion and Possible Approval of 2021-2022 Teacher Contracts
  - l. Discussion and Possible Approval of Job Posting & Salary Ranges for Front Office Administrative Assistant
  - m. Discussion and Possible Approval of Job Posting & Salary Ranges for Part Time Business Office Clerk
  - n. Discussion of Principal/Superintendent Job Description and SY22 Contract
  - o. Discussion and Possible Approval of Summer School Options for June and July, 2021, including program fees and teaching/administrative stipends

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- p. Discussion and Possible Approval of ESSER II Grant allocations
  - q. Discussion and Possible Approval of 365 Management IT Quote 789 for additional Chromebooks and charging cart
  - r. Discussion and Possible Approval of Quote 040821.1 for teacher laptops and set up
  - s. Discussion and Possible Approval of Quote 040821.2 for student Chromebooks and set up
  - t. Discussion and Possible Approval of Level Chinese Quote 2231780000003264080 for April 1, 2021 – June 30, 2021
  - u. Discussion and Possible Approval of Level Chinese Quote 2231780000003165217 for 12-month subscription beginning July 1, 2021
  - v. Discussion and Possible Approval of Advertising/Marketing Plan
  - w. Discussion and Possible Approval of Amended “Deposits and Payments” Internal Control Policies (last updated 11.21.19)
9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
- a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
10. Announcement of future meeting:
11. Meeting adjourned:

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