



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

**Open Meeting
December 3, 2020
Joint Corporate and Governing Board of Directors Meeting
AGENDA**

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on December 3, 2020. Meeting will be in person on campus at 4645 E Marilyn Road, Phoenix, AZ 85032 in the upstairs office room.** Board members unable to attend in person can call in.
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order:
3. Roll Call
 - a. Board Members Present:
 - b. Board Members Absent:
 - c. Non-Voting Officers Present:
 - d. Non-Voting Officers Absent:
 - e. Members of the Public Present:
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,*

posted 12/2/20
at 10:35 a.m.
RWR



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responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Principal's Report
 - a. Enrollment Report
 - b. Personnel Report
 - c. ESG Award of \$14,839.75
6. Budget and Finance Report
 - a. Balance Sheet YTD
 - b. Profit & Loss Statement YTD
 - c. Profit & Loss Statement Last 30 Days
 - d. Bank Reconciliation
7. Old Business
 - a. Review and discussion of Arizona Department of Health Services Benchmark Updates
 - b. Review and possible approval of amendments to ALP Bylaws
 - c. 301 Pay for Performance update
 - d. Review and possible approval of the Financial Action Plan that was discussed at the board meeting on 11/5/20
8. New Business
 - a. Review and Possible of Approval of last meeting minutes
 - b. Approval of new hire Tong Rose, instructional assistant, to begin 1/4/2021
 - c. Review of preliminary FY20 Financial and Compliance Audit results
 - d. Review of FY20 Site Based Budget AFR Submission
 - e. Discussion and Possible Approval of FY21 Budget revision #1
 - f. Discussion and Possible Approval of stipend for all online teachers, payable on 12/15
 - g. Discussion and Possible Approval of Personnel bonus for RM
 - h. Further Discussion of In-Person learning beginning January 4, 2021; Possible Approval of ALP Addendums to opening/closure
9. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
10. Announcement of future meeting:
11. Meeting adjourned:

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PM