



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting August 27, 2020

Joint Corporate and Governing Board of Directors Meeting MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on August 27, 2020. Telephonic attendance ONLY will be available for this meeting given the ongoing COVID-19 pandemic and efforts to continue social distancing. Members of the board and public are able to join the meeting remotely.**
 - *Call in instructions: Dial-in-Number: 605-475-4881 (Access Code: 483954#)**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:36 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Dan Melton (DM), Allison Perrin (AP)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Renita Myers (RM), Anne Cotty (AC)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present:
4. Call to the public – not available for telephonic-only meetings



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Discussion and possible action items
 - a. Discussion and Possible Approval of Board Meeting Minutes from 7/23/20, 8/10/20, and 8/20/20.
 - i. Preliminary minutes were discussed and edited as needed; MG motioned to approve the minutes as discussed, DM seconded, all were in favor
 - b. Discussion and Possible Approval of D&O insurance increase of approx. \$1200 for annual premium
 - i. Reviewed the proposal provided by ALP's insurance agent; increase would be \$1,205 to upgrade to the Educator's Professional Select Policy which would include D&O insurance and broader school liability coverage. Also discussed that the need for additional coverage is related to the covid-19 pandemic and the changing landscape of liability. In this situation the additional funds could be derived from either the ESSER or ESG grants.
 1. KR motioned to approve the insurance proposal as presented, with the additional premium to be paid from either the ESSER or ESG grant; DM seconded, all were in favor
 - c. Discussion and Possible Approval of 2020-2021 Parent/Student Handbook Updates
 - i. Reviewed updates; KR motioned to approve the updated handbook as presented; DM seconded, all were in favor
 - d. Review of Updated Arizona Department of Health Service matrices
 - i. Reviewed
 - e. Discussion and Possible Approval of Waivers for returning to school
 - i. Reviewed examples of waivers; RM and KR will work on waivers more specific to ALP based on the examples to present at the next meeting
 - f. Discussion and Possible Approval of 365 Technology Quote #669 \$3115.44 for network refresh
 - i. Additional information and clarifications about the quote were reviewed; MG motioned to approve the quote #669 as presented, DM seconded, all were in favor
6. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters. *No executive session entered.*
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
7. Announcement of future meeting: Sept 3rd 4:30 pm (in person)
8. Meeting adjourned: 5:04 pm