



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting August 20, 2020

Joint Corporate and Governing Board of Directors Meeting MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 4:30 pm on August 20, 2020. Telephonic attendance ONLY will be available for this meeting given the ongoing COVID-19 pandemic and efforts to continue social distancing. Members of the board and public are able to join the meeting remotely.**
 - *Call in instructions: Dial-in-Number: 605-475-4881 (Access Code: 483954#)**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 4:35 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Allison Perrin (AP), Dan Melton (DM)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Renita Myers (RM)
 - d. Non-Voting Officers Absent: Anne Cotty (AC)
 - e. Members of the Public Present: several members of public called into meeting
4. Call to the public – not available for telephonic-only meetings



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This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Principal's Report

a. Enrollment Report

- i. Current enrollment: total 75 students: 16 (kindergarten), 12 (1st), 8 (2nd), 12 (3rd), 18 (4th), 6 (5th), 3 (6th)
- ii. Of the 75 students, 54 are anticipated to return to in person learning when available, while 21 are anticipated to remain online (estimated totals for in person learning would be 12 (kindergarten), 7 (1st), 5 (2nd), 9 (3rd), 14 (4th), 4 (5th), 3 (6th))

b. Personnel Report

- i. Reviewed

c. Teacher Survey Information

- i. Reviewed

d. ESSER Grant and ESG Application for COVID funding

- i. Reviewed status of each grant

6. Discussion and possible action items

a. Discussion and Possible Approval of Employee Termination; Possible Executive Session

- i. DM motioned to approve the recommendation for termination per the email dated 8/11/20 by RM; AP seconded, all in favor

b. Discussion and Possible Approval of July 23, 2020 and August 10, 2020 meeting minutes

- i. Deferred

c. Discussion and Possible Approval of United Aluminum Estimate 13053 for \$1861.40 for outdoor shed

- i. Quote includes installation; shed would be used for extra classroom furniture to allow additional classroom space during covid-19 social distancing optimization; KR motioned to approve the quote, DM seconded, all in favor

d. Discussion and Possible Approval of 365 Technology Quote #669 \$3115.44 for network refresh

- i. Additional clarifications requested regarding the service; plan to obtain answers and continue discussion at next meeting; not approved at this time

e. Discussion and Possible Approval of D&O Insurance Quote

- i. Reviewed updates; quote should be available by the end of this week; plan to review and possibly approve at next meeting

f. Review and Discussion of Updated Arizona Department of Health Service matrices

- i. Reviewed updated benchmarks, updated 8/20/20

g. Discussion and Possible Approval of In-Person Start Date

- i. KR motioned to approve a tentative in-person start date of September 8th, while still allowing families to remain online who elect this option; the caveat is that if cases start to increase again, or state and local recommendations change, then this date is subject to change; also, board will continue to meet every 1-2 weeks to reassess updated benchmarks and confirm this remains a safe plan; AP seconded the motion, all were in favor



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- h. Discussion and Possible Approval of Waivers for returning to school
 - i. Plan to review sample waivers at next board meeting
- 7. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters. No executive session entered.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
- 8. Announcement of future meeting: Thursday August 27th at 4:30 pm
- 9. Meeting adjourned: 5:41 pm