



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting August 10, 2020

Joint Corporate and Governing Board of Directors Meeting MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. Location and time of meeting: Date and time of meeting will be 6:00 pm on August 10, 2020. Telephonic attendance ONLY will be available for this meeting given the ongoing COVID-19 pandemic and efforts to continue social distancing. Members of the board and public are able to join the meeting remotely.**
 - *Call in instructions: Dial-in-Number: 605-475-4881 (Access Code: 483954#)**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order: 6:07 pm
3. Roll Call
 - a. Board Members Present: Dan Melton (DM), Allison Perrin (AP), Michael Gerity (MG), Kellie Rosinski (KR)
 - b. Board Members Absent: n/a
 - c. Non-Voting Officers Present: Renita Myers (RM), Anne Cotty (AC)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: several members of public available on call
4. Call to the public – not available for telephonic-only meetings



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Discussion and possible action items

a. Principal's Report – Renita Myers

- i. Enrollment Report - reviewed
- ii. Personnel Report - reviewed
- iii. Online Pathway Participation – reviewed
- iv. Presentation of ALP Returning to School Survey information
 1. Approximately 50% of families have indicated their desire for students to return to the classroom in-person, with an additional 23% learning toward in-person instruction; 15% intend to keep their children at home with online learning
 2. Approximately 30% of families are requesting support services starting August 17th
 3. Reviewed all comments submitted by families regarding returning to school

b. Budget and Finance Report

- i. Balance Sheet YTD
 1. Reviewed
- ii. Profit & Loss Statement YTD
 1. Reviewed
- iii. Profit & Loss Statement Last 30 Days
 1. Reviewed
- iv. July 2020 Bank Reconciliation
 1. Reviewed
- v. Q4 Report
 1. Reviewed due date of Q4 report; draft is prepared, with plan to submit ahead of deadline

c. Old Business

- i. Strategic Planning Committee Update
 1. Tabled

d. New Business:

- i. Discussion and Possible Approval of July 23, 2020 meeting minutes
 1. Tabled
- ii. Review and Discussion of Arizona Department of Health Service matrices
 1. ADHS sent out benchmarks for returning to school
 - a. Reviewed and discussed the benchmarks
 - b. Renita spent time on webinars with the state to better understand the benchmarks and how it relates to different schools
- iii. Discussion and Possible Approval of In-Person Start Date
 1. Discussed summary of current data known about COVID-19 and students (presented by KR), and how that applies to our school's elementary-aged population



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

2. Reviewed stakeholders survey that ~75% of families either want to return to in-person learning or are leaning toward sending their children back for in-person learning as above
3. Reviewed whether our school is ready to open per the previously approved reopening policy; school only needs to purchase extra PPE (eg masks) to provide students and staff as needed
4. Discussed insurance status including obtaining D&O insurance, and interest to obtain quote for covid-19 insurance policies
5. Discussed options for how to determine start date for in-person school
 - a. Discussed option to open only when all ADHS benchmarks are met
 - b. Discussed option to hold weekly Thursday meetings to review the updated ADHS benchmark data and reassess plan for opening for in-person learning (benchmark data is updated every Thursday)
 - c. MG motioned to approve that ALP follows weekly benchmark updates published each Thursday by ADHS with weekly board meetings to reevaluate the data; plan would be to open the school within the week when data and benchmarks are acceptable; DM seconded, all in favor
- iv. Discussion and Possible Approval of Face Coverings Policy
 1. Discussed proposed amendment to current face coverings policy; according to executive order 2020-51, all students, staff, and visitors are required to wear a face covering any time they are on campus; no waivers are currently allowed
 - a. KR motioned to approve the amendments as discussed, AP seconded, all in favor
- v. Review of previously approved ALP Re-Opening Guidelines; Discussion and Possible Approval of updates to the following but not limited to: Protocols for Re-opening Schools and distributed by AZ Department of Health, Face Coverings, and Staff & Student Return to School After Positive Case or Exposure
 1. KR motioned to approve the ADHS guidelines for release from isolation and quarantine' guidance; AP seconded, all in favor
- vi. Discussion and Possible Approval of Waivers for returning to school
 1. Discussed; plan to discuss further at next meeting
6. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters. *No executive session entered.*
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
7. Announcement of future meeting: Thursday Aug 20th at 4:30 pm
8. Meeting adjourned: 8:28 pm