



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

July 23, 2020

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. Location and time of meeting: Date and time of meeting will be 4:30 pm on July 23, 2020. Telephonic attendance ONLY will be available for this meeting given the ongoing COVID-19 pandemic and efforts to continue social distancing. Members of the board and public are able to join the meeting remotely.**
 - *Call in instructions: Dial-in-Number: 605-475-4881 (Access Code: 483954#)**
- c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.

2. Call to Order: 4:36 pm

3. Roll Call

- a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Allison Perrin (AP), Dan Melton (DM)
- b. Board Members Absent: n/a
- c. Non-Voting Officers Present: Renita Myers (RM), Anne Cotty (AC)
- d. Non-Voting Officers Absent: n/a
- e. Members of the Public Present: none

4. Call to the public – not available for telephonic-only meetings



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This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Discussion and possible action items
 - a. Principal's Report – Renita Myers
 - i. 2020-2021 Registration Update
 1. Reviewed current registration numbers
 - ii. Personnel updates
 1. Fully staffed, no changes to report
 2. Staff training started 7/22/20
 - iii. COVID-19 state of emergency update new as of Governor Ducey's press conference today 7/23/20 (same day as board meeting, so not on agenda, but given ever-changing updates relevant to school opening, summary of update provided by principal): main points addressed during the press conference were that distance learning needs to begin by the first instructional day on each school's calendar; schools need to submit their distance learning plan to the charter board in the next couple weeks; in-person deadline remains August 17th; in person and distance learning options need to be offered to families; by August 7th, the state will issue new in-person teaching criteria that will need to be reviewed and addressed by the school Administration and Governing Board before being allowed to start in-person education; review of these criteria will be added to the next agenda
 - b. Budget and Finance Report
 - i. Balance Sheet YTD – reviewed updates
 - ii. Profit & Loss Statement YTD - reviewed updates
 - iii. Profit & Loss Statement Last 30 Days - reviewed updates
 - iv. Status of Q4 Financial Report – reviewed updates
 - c. Old Business
 - i. Strategic Planning Committee Update – no updates
 - d. New Business:
 - i. Discussion and Possible Approval of July 2020 meeting minutes
 1. AP motioned to approve the minutes from 7/2/2020, DM seconded, all were in favor
 - ii. Discussion and Possible Approval of Updated Employee Attendance Policies for FFRCA
 1. KR motioned to approve the Updated Employee Attendance Policies for FFRCA as presented, AP seconded, all were in favor
 - iii. Discussion and Approval of PO#72105 in the amount of \$829.29 for classroom air purifiers
 1. KR motioned to approve PO#72105 (for Germ Guardian Air Purifiers with HEPA filters), AP seconded, all were in favor
 - iv. Discussion, Selection, and Possible Approval of Board Insurance bid(s)
 1. KR will work with AC on completing the D&O application; goal for bids by next meeting



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6. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters. *No executive meeting entered.*
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
7. Announcement of future meeting: Monday August 10th at 6 pm
8. Meeting adjourned: 5:05 pm