



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

POSTED 6/10/2020
9:58 AM

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Open Meeting June 11, 2020

Joint Corporate and Governing Board of Directors Meeting AGENDA

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on June 11th, 2020. Telephonic attendance ONLY will be available for this meeting given the ongoing COVID-19 pandemic and efforts to continue social distancing. Members of the board and public are able to join the meeting remotely.**
***Call in instructions: Dial-in-Number: 605-475-4881 (Access Code: 483954#)**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.
2. Call to Order
3. Roll Call
 - a. Board Members Present:
 - b. Board Members Absent:
 - c. Non-Voting Officers Present:
 - d. Non-Voting Officers Absent:
 - e. Members of the Public Present:
4. Call to the public – not available for telephonic-only meetings



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This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Discussion and possible action items
 - a. Principal's Report – Renita Myers
 - i. 2020-2021 Registration Update
 - ii. Personnel updates
 - b. Personnel
 - i. Approval of K-2 Mandarin contract for candidate Heather Wheatley
 - ii. Approval of 3-6 ELA contract for candidate Kathryn Arnold
 - c. Budget and Finance Report
 - i. Balance Sheet YTD
 - ii. Profit & Loss Statement YTD
 - iii. Profit & Loss Statement Last 30 Days
 - iv. May 2020 Bank Reconciliation
 - v. Update on Feedback from Charter Boards Q3 Financial Review
 - d. Old Business
 - i. Discussion and Possible Approval of Summer School Options for ALP
 - ii. Strategic Planning Committee Update
 - e. New Business:
 - i. Discussion and Possible Approval of Temple Chai/ALP Lease agreement
 - ii. Discussion and Possible Approval of April and May 2020 meeting minutes
 - iii. Discussion and Possible Approval of Updated ALP Late Payment Policy
 - iv. Discussion and Approval of ACH and Credit Card Authorization Policy and associated forms
 - v. Discussion of ALP Reopening survey results
 - vi. Discussion of ADE's Re-opening Guidelines
 1. Review Criteria for school closure
 2. Create Delegations of Authority
 3. Evaluate 2019-2020 School Closure
 4. Review Health Protocols (School Decision Tree - CDC)
 5. Physical Distancing and CDC Considerations for Schools
 6. Communal Spaces
 7. Food Service
 8. Staying Home when Appropriate
 9. Cloth Face Coverings
 10. Shared Items
 11. Visitors
 12. Communication Systems
 13. Leave (Time Off) Policies and Excused Absence Policies
 - vii. Possible Approval of ALP Re-Opening of School - Policies and Procedures -

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- viii. Discussion and Possible Approval of IES ESS contract approval for the 2020-2021 school year
 - ix. Discussion of phone service bids and approval of contract
 - x. ESSER Grant application (50k) for reopening school
 - xi. Discussion and Possible Approval of Employee Insurance Bids
 - xii. Discussion and Possible Approval of Board Insurance bid
6. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
 - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
 7. Announcement of future meeting:
 8. Meeting adjourned: