



# Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

ASC posted  
12:30 pm  
Wednesday  
4/8/2020

## Open Meeting April 9, 2020 Joint Corporate and Governing Board of Directors Meeting AGENDA

### 1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. **Location and time of meeting: Date and time of meeting will be 4:30 pm on April 9, 2020. Telephonic attendance ONLY will be available for this meeting given the COVID-19 state of emergency and compliance with social distancing. Members of the board and public are able to join the meeting remotely.**  
**\*Call in instructions: Dial-in-Number: 605-475-4881 (Access Code: 483954#)**
- c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. During in person meetings, persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.

### 2. Call to Order

### 3. Roll Call

- a. Board Members Present:
- b. Board Members Absent:
- c. Non-Voting Officers Present:
- d. Non-Voting Officers Absent:
- e. Members of the Public Present:

### 4. Call to the public – not available for telephonic-only meetings



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*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

5. Discussion and possible action items
  - a. Principal's Report – Renita Myers
    - i. Enrollment report
    - ii. 2020-2021 Registration Update
    - iii. Administrative updates
  - b. Personnel
    - i. 2020-2021 Personnel Updates
  - c. Budget and Finance Report
    - i. Balance Sheet YTD
    - ii. Profit & Loss Statement YTD
    - iii. Profit & Loss Statement Last 30 Days
    - iv. March 2020 Bank Reconciliations (MG sign off)
  - d. Old Business
    - i. Status of lease extension proposal with Temple Chai
    - ii. Strategic Planning Committee Update
    - iii. Moving forward with directory request information
    - iv. Discussion and Possible Approval of board meeting minutes from March 2020
    - v. Comprehensive Needs Assessment update
    - vi. COVID-19 State of Emergency and Distance learning Plan for remainder of 2019-20 school year, updates and discussion
  - e. New Business:
    - i. Discussion of FY21 Budget
    - ii. Discussion and Approval of Ball & McGraw Invoice #19168 in amount of \$2,062.50 for additional work to complete the 2019 audit
    - iii. Discussion and possible approval of Edupoint Invoice 16184 in amount of \$3,534.92 for Year 3 Synergy Subscription License
    - iv. Discussion and Possible of Approval of Tuition Forgiveness for Students A, B, C, D, E and F.
    - v. Discussion and Possible approval of 2019-2020 301 Performance Pay addendum
    - vi. Discussion and possible approval of Unused Sick/Personal leave payout for 2019-2020 school year addendum
    - vii. Discussion and Possible approval of Kindergarten retention policy
    - viii. Discussion and Possible Approval of 2020-2021 Contracts for
      1. Anne Cotty - Office Manager
      2. Renita Myers - Principal/Superintendent
6. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
  - a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
7. Announcement of future meeting:
8. Meeting adjourned: