

Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

**Open Meeting
September 19, 2019
Joint Corporate and Governing Board of Directors Meeting
AGENDA**

1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. Location and time of meeting: **Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032 at 5:00 pm on September 19, 2019.** Online/telephonic attendance will be available for some of the meetings at the discretion of the board.
- c. Call to public will only be available for in-person attendants. Persons who want to speak will be required to state their full name and physical address to confirm they are members of the school's public, and this information will be recorded in the minutes. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032. The bulletin board is available for public viewing at all times.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Renita Myers at (602) 996-1595.

2. Call to Order

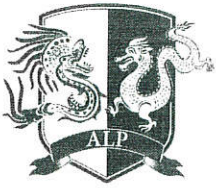
3. Roll Call

- a. Board Members Present:
- b. Board Members Absent:
- c. Non-Voting Officers Present:
- d. Non-Voting Officers Absent:
- e. Members of the Public Present:

4. Call to the public

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,

posted 9/18/19
@ 11:30 am
RLL



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Discussion items
 - a. Principal's Report – Renita Myers
 - i. Enrollment Update
 - ii. Staffing Update
 - iii. ALP PRIDE student program
 - iv. Important dates
 - v. Presentation of sample principal evaluation tools used in AZ (in New Business)
 - b. Personnel
 - i. Discussion of Angie Hernandez as part time After School Coordinator
 - ii. Discussion of Instructional Specialist Job Description
 - iii. Discussion of After School Program Manager Job
 - iv. Discussion of Principal's request for full time position (.5 Instructional Specialist funded by MOWR and CSF and .5 After School Program Manager funded by Student Accounts)
 - v. Discussion of Angie Hernandez as full time TOSA (teacher on special assignment) as Instructional Specialist/After School Program Manager position
 - c. Budget and Finance Report
 - i. Discussion of KG tuition waiver
 - ii. Presentation of Profit and Loss
 - iii. Status of bank reconciliation and QB since July training
 - iv. Status of audit documents for audit
 - v. Discussion of status of August student account decisions
 - d. Old Business
 - i. Review of board completed AU316 board form
 - ii. Review and discussion of Fivespot website proposal of \$800 start up
 - iii. Suicide prevention training program presentation from board member Allison Perrin, with discussion
 - iv. Follow-up dialogue regarding new building locations for SY21
 - v. Facility update
 - e. New Business
 - i. Discussion of Principal Evaluation Tool (per SB1071, ARS15-189.06); ALP Governing Board invites all stakeholders to attend public meetings and comment during call to the public regarding input on evaluation tool.
 - ii. Resignation of Steven Neeley as Governing Board Member
 - iii. New board member (Anne Cotty) - application review
 - iv. Discussion of 2019-2020 Prop 301 plan for teachers
 - v. Discussion of Late Fee rate for past due student accounts
 - vi. Discussion of accepting PTO donation to cover 365 Management quote for Chromebooks for 3rd grade classroom (\$6800)
 - vii. Discussion of ALP Move on When Reading Literacy Plan (due to state 10/1)
 - viii. Discussion of Udall Shumway Engagement Letter for educational law matters related to ESS
 - ix. Discussion of electronic payment options and associated fees for student invoices

posted 2/18/19
@ 11:30am
RLL



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

- x. Discussion of revising SY20 budget for consideration of ELA curriculum purchase for 2019-2020 year

6. Action Items

- a. Vote to approve prior meeting minutes
 - b. Student accounts decisions including reduced/waived Kindergarten tuition requests discussed above
 - c. Vote to approve Angie Hernandez as part time After School Coordinator
 - d. Vote to approve Instructional Specialist Job Description
 - e. Vote to approve After School Program Manager Job
 - f. Vote to approve Principal's request for full time position (.5 Instructional Specialist funded by MOWR and CSF and .5 After School Program Manager funded by Student Accounts)
 - g. Vote to approve Angie Hernandez as full time TOSA (teacher on special assignment) as Instructional Specialist/After School Program Manager position
 - h. Vote to approve board completed AU316 board form
 - i. Vote to approve Fivespot website proposal of \$800 start up
 - j. Vote to approve Suicide prevention training program as presented above
 - k. Vote to approve Principal Evaluation Tool (per SB1071, ARS15-189.06)
 - l. Vote to approve resignation of Steven Neeley as Governing Board Member
 - m. Vote to approve new board member (Anne Cotty)
 - n. Vote to approve 2019-2020 Prop 301 plan for teachers
 - o. Vote to approve Late Fee rate for past due student accounts
 - p. Vote to approve accepting PTO donation to cover 365 Management quote for Chromebooks for 3rd grade classroom (\$6800)
 - q. Vote to approve ALP Move on When Reading Literacy Plan (due to state 10/1)
 - r. Vote to approve Udall Shumway Engagement Letter for educational law matters related to ESS
 - s. Vote to approve electronic payment options and associated fees for student invoices
 - t. Vote to approve revising SY20 budget for consideration of ELA curriculum purchase for 2019-2020 year
7. Executive Session: Pursuant to A.R.S. § 38-431.03(A), Section 7.9.5.1, the board may vote to enter executive session to discuss personnel matters.
- a. Confidentiality reminder pursuant to A.R.S. § 38-431.03(C)
8. Announcement of future meeting:
9. Meeting adjourned:

posted 2/18/19
@ 11:30 am
Dell