



Arizona Language Preparatory

4645 E Marilyn Rd | Phoenix, AZ 85032 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting January 15, 2018 ALP Corporate Board MINUTES

1. Notice of Meeting

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Corporate Board of Directors of Arizona Language Preparatory and to the general public that the Corporate Board of Directors will hold a meeting open to the public at 5:00 p. m. on Monday, January 15, 2018 at ALP Campus, 4645 E Marilyn Rd, Phoenix, AZ 85032.

The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).

Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Tawnie Weaver at (602) 996-1595.

2. Call to Order - at 5:10 pm

3. Roll Call - Michael Gerity, Allison Perrin, Dan Melton, Steven Neeley, Kellie Rosinski, Monica Millinovich, Erik Francis.

4. Approval of Previous Minutes – deferred.

5. Call to the public

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

-Multiple parents expressed interest in promoting ALP. One parent will help share information at Temple Chai, the Temple from which we rent. Another parent who works at Bei Bei Amigos is willing to hold an information night for the parents with children in their trilingual preschool.

6. Discussion Items:

a. Principal's Report

-We are in the process of identifying clear benchmarks for tracking learning in each language. Regarding Spanish, STAMP test may be better for testing grades K-5, and is half the price of AAPPL testing. For Chinese, YCT may be a better option than AAPPL. Internal benchmarks can be followed with the YCT, and it aligns better with the Better Immersion



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curriculum being utilized. Both STAMP and YCT can compare the children at the national level.

-We need to consider alternative ideas for the older grades going forward to open up the school as an alternative for older student transfers. Ideas include language tracks (choosing Spanish vs Mandarin), versus offering language “classes” instead of immersion for older incoming students.

b. Operations Manager Report

i. Financial Report and Budget update

-Current enrollment at 79

-Total liabilities and equity as of 12/31/17 was \$240, 039.73

c. Charter Board Letter, restrictions, and response (RESPONSE IS DUE 2/6/18)

-Charter board is requesting a letter by Feb 6th addressing the measures ALP has taken to improve attendance record retention and reporting. The concerns from prior years have been corrected and we are preparing a letter that details how the issues have been addressed. The letter will be submitted on or before the 2/6/18 deadline.

d. Proposed 2018-19 plans

-2018-19 calendar is being developed and will largely model the PV district calendar, while incorporating the Jewish High holidays per our rental agreement with the temple.

e. Board Meeting Protocols (Meeting Dates, Agendas, Confidentiality & Norms)

-Future board meeting date(s) will be set at the end of each board meeting.

-Board chairperson will now be Kellie Rosinski, who will take over the role of preparing and sending out board meeting agendas in the week prior to each meeting

-Confidentiality of board level information reviewed

f. Descriptions of Governing and Corporate Boards

-Many overlapping roles - will consider vote to consolidate the boards in the near future

g. Board Member Roles and Responsibilities

-Need for delineation of school board roles and responsibilities will need to be developed ideally before the next school year; will need to be developed in alignment with the principal and administration

h. Currents issues to be discussed at next board meeting

-Marketing and recruiting efforts

-Student retention

-ESS Policy and Procedure

i. Teacher/parent surveys

-Preparation of the surveys is currently underway by Michael Gerity and Allison Perrin. Plan is to send them out to families and teachers by mid February.

j. Performance reviews

-Underway; as part of the review process, the surveys will be sent out in the next month.



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7. Action items:

a. Approval of Charter Board Action Plan

-Letter to the board is being prepared, will be sent out for approval by the board, and will be submitted to the State Charter board by the 2-6-18 deadline.

b. Proposed 2018-2019 Plans - Currently being developed.

c. Vote indicating prioritization of the above issues - Kellie motioned to approve the Charter Board response letter as top priority, Allison seconded.

d. Michael Gerity motioned to accept Beau Beyerle's resignation from the Board (based on Beau's email resignation to the board dated 12-21-17); Allison seconded, all were in favor.

8. Announcement of future meeting: Feb 26, 2015 at 5pm

9. Executive Session

-Meeting ended at 8:15 pm