



Arizona Language Preparatory Board of Directors
Open Meeting
October 24, 2017
Corporate Board Agenda

1. Notice of Meeting

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda.

Location and time of meeting: Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032 @6:00pm

2. Roll Call

3. Approval of Previous Minutes

4. Call to the public

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. Review of Previous Discussion Items:

a. Audit Update- Matt Toomey

- i. Auditors were here last week to finalize our audit. There were a couple flagged items. How we categorized the expense of Arizona State Tax Credit dollars. Matt will check in with Georgia tomorrow. 70 days of over reported absences.

b. Facilities- Dan Melton

- i. Certificate of Occupancy
- ii. RO System has been serviced and be recommendation of the plumber, we need to have the water heater disconnected.
- iii. Bathroom sinks have been repaired
- iv. Temple Maintenance Issue
 - 1. landscaping and general outdoor maintenance.
 - a. Temple offered winter grass
 - 2. Amendment to the lease
 - a. Needs to contact Temple. Was not talked about during meeting time.
 - 3. Black gate key and side gate key
 - a. Will be discussed in 10.24 meeting

6. New Discussion Items:

a. Financial Update

- i. Budget
 - 1. Balance Reports
- ii. Student Accounts

b. Committee Updates-

- i. Facilities- Dan Melton
 - 1. \$1500 budget for playground with dome and landscaping
 - 2. 16 chromebooks
- ii. PTO and Staff Evaluations- Michael Gerity
 - 1. Tawnie has not emailed Michael any new materials
- iii. Safety- Allison Perrin
- iv. Fundraising Beau Beyerle
- v. Staff- Beau Beyerle

7. Action

- a. Approval of Playground Plans will be emailed out for approval when the plans have been finalized.
- b. Approval of Purchases
 - i. Monthly Teacher Needs
 - 1. They can submit a plan for reimbursement of 50% or 100%

2. Create a way to submit needs for teacher funds and supplies needed by
 - c. Approval of Open Enrollment Advertising Materials
 - d. Approval of 10 Day Student Withdrawal Policy
 - e. Approval of School Hours on Early Release
8. Announcement of future meeting: Tuesday, November 28th at 6:00 pm
9. Executive Session