**Arizona Language Preparatory Board of Directors**

**Special Called Open Meeting**

**Sept 18th, 2016**

**Agenda**

1. Notice of Meeting
	1. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.
	2. Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda.
	3. Location and time of meeting: Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032 @6:00p
2. Roll Call
3. Call to the public
	1. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.
4. Action items
	1. Approval of previous minutes
	2. Approval of writing off previous student balance ($772)
	3. Revise Mrs. Borland’s contract to reflect “teaching position” only
	4. Approval of method, timing and amount paid to Art, Music and PE teachers
	5. Approval of use of “restricted funds”
5. Discussion
	1. Enrollment update…Holding steady at current #?
	2. Discussion of writing off previous student balance ($772)
	3. Budget and Financial review
	4. Criteria for reimbursement of volunteer fingerprint card
	5. Discussion of budget for Professional Development
	6. Discussion on use of “restricted funds”
	7. Business Manger job description
	8. Bookkeeper job description
	9. Discussion of method, timing and amount to be paid to Art, Music and PE teachers
	10. Hiring an interventionist
	11. Update on “Learning to Serve”
	12. Speech and Debate Club at ALP
	13. Moving to K-8 school
	14. Discussion on Grant writing
	15. Discussion on Update from PTO
6. Announcement of future meeting date
	1. The Board of Directors meeting will be October 17th, 2016 at 6:00p
7. Adjournment