



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

July 14, 2025

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting

- a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
- b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on June 16, 2025. Meeting will be held virtually. Members of the public and board are able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
- c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
- d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
- e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 6140 E Thunderbird Rd, Scottsdale AZ 85032. The bulletin board is always available for public viewing.
- f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.

2. Call to Order: 4:02 pm

3. Roll Call

- a. Board Members Present: Kellie Rosinski (KR), Mariya Nariychuk (MN), Michael Gerity (MG), Blake Mayes (BM, present starting at item 7)
- b. Board Members Absent: n/a
- c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH)
- d. Non-Voting Officers Absent: none
- e. Members of the Public Present: none

4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

5. Approval of agenda – KR motioned to approve the agenda as written, with the exception to move up 8b based on CH's availability; MG seconded; KR, MG, and MN all in favor (BM not present for this vote)

6. PTO Report – reelection of PTO board members has taken place



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7. Principal / Administrator Report – presented by LH
 - a. Enrollment Report – reviewed
 - b. Staffing updates - reviewed
 - c. Upcoming Events and Important Dates - reviewed
 - d. New Campus Updates – reviewed
8. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of board minutes from June 16, 2025 and July 2, 2025
 - i. BM motioned to approve the minutes as presented, MG seconded; MN abstained from vote; BM, MG, KR all in favor
 - b. Discussion and Adoption of FY26 Budget – presented by CH
 - i. Reviewed FY26 budget, updated to reflect current enrollment
 - ii. MG motioned to approve the budget as presented, with the plan for CH to upload the adopted budget to the state portal, KR seconded; MG, KR, MN, and BM all in favor
 - c. Audit Engagement Letter with Mara Mann
 - i. Reviewed the quotes to continue services with Mara Mann, with an estimated \$8,000 for the financial statement audit and \$2,000 for the legal compliance questionnaire, representing a total cost increase of \$250 for each service compared to last year. KR motioned to approve the quotes, MN seconded. MG, KR, MN, and BM all in favor
 - d. Discussion and Possible Approval of the wage rate for Kayse Castillo SY2025-2026
 - i. Discussed that KC assists with reading intervention, class coverage during teacher absence; prior hourly rate 2024-25 was \$15.50, and the proposal is to increase to \$16/hr. KR motioned to approve the increase, BM seconded; MG, KR, MN, and BM all in favor
9. Announcement of future meeting: August 18th at 4pm
10. Meeting adjourned: 4:35 pm