



Arizona Language Preparatory

6140 E Thunderbird Rd | Scottsdale, AZ 85254 | O: (602)996-1595 | F: (602)344-9560 | www.azlanguageprep.com

Open Meeting

July 2, 2025

Joint Corporate and Governing Board of Directors Meeting

MINUTES

1. Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time.
 - b. **Location and time of meeting: Date and time of meeting will be 4:00 pm on July 2, 2025. Meeting will be held virtually. Members of the public and board are able to join via telephone or online (instructions can be found on the website at <http://azlanguageprep.org/>).**
 - c. Call to public is only available for in-person attendants, and therefore will not be available during telephonic-only meetings. Each person will be limited to speak for 3 minutes at the maximum, and comments will be recorded in the minutes. The board cannot directly address the comments but will place them under consideration for possible discussion at a future meeting.
 - d. The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).
 - e. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, the Arizona Language Preparatory Board of Directors hereby states that all notices and agendas of the meetings of the Arizona Language Preparatory Board of Directors and any of its committees and subcommittees will be posted at least 24 hours in advance on the school website <https://azlanguageprep.org/> (on the Board of Director's page), as well as on the bulletin board located outside of Arizona Language Preparatory, 6140 E Thunderbird Rd, Scottsdale AZ 85032. The bulletin board is always available for public viewing.
 - f. Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Michele Hill at (602) 996-1595.
2. Call to Order – 4:07 pm
3. Roll Call
 - a. Board Members Present: Kellie Rosinski (KR), Michael Gerity (MG), Blake Mayes (BM)
 - b. Board Members Absent: Mariya Nariychuk
 - c. Non-Voting Officers Present: Michele Hill (MH), Luyao Huang (LH), Craig Hollinger (business manager)
 - d. Non-Voting Officers Absent: n/a
 - e. Members of the Public Present: none
4. Call to the public – *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*
 - a. None
5. Approval of agenda – BM motioned to approve the agenda as written except to move 8b to the top; KR seconded; BM, MG, and KR all in favor
6. PTO Report - deferred



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7. Principal / Administrator Report – presented by LH
 - a. Enrollment Report – reviewed
 - b. Staffing updates – reviewed, fully staffed
 - c. Upcoming Events and Important Dates – reviewed
 - i. Back to school night Thursday July 31st
 - d. New Campus Updates
 - i. Property walk through has been scheduled with landlord July 14th
 - ii. Sprinkler installation is near completion
 - e. Financial Vendor Updates
 - i. Discussed contract negotiations with financial vendor Aspire, but current budget will not allow for contracting with them at this time; MH has agreed to assist along with assistance from business manager Craig Hollinger until the budget allows for this expense
8. Consent Agenda (Items for Consideration, Authorization, Discussion, Direction, and Possible Approval)
 - a. Approval of board minutes from June 16, 2025 – deferred to next meeting
 - b. Review of FY26 Proposed Budget
 - i. Craig Hollinger, business manager, presented the FY26 proposed budget
 - ii. KR motioned to approve the budget with amendments discussed, with plan for Craig to upload to portal; MG seconded; BM, MG, and KR all in favor
9. Announcement of future meeting: Monday July 14th at 4 pm (to include budget approval)
10. Meeting adjourned: 5:13 pm