

ALP, PTO, INC.  
Board Meeting  
July 27, 2017 at 6:00 P.M.

1. Call to Order: *The meeting was called to order by Olivia Rognstad at 6:16pm.*

2. Attendance: *Board Members present: Olivia Rognstad, Trish Giral, Rebecca Siesco and Stephanie Marcon. Board Member not present: Elba Boe. Chair Members present: Natalie Gerity, Janae Williams and Kellie Rosinski.*

3. Approval of May Board Meeting Minutes: *Olivia motioned to approve May 2017 Minutes; Rebecca seconded.*

4. Officer's Reports:

a. President's Report: *Not present*

b. Vice-President of Operation's Report: *Website is updated; Tawnie and the Board want social media and liaison to be a PTO member – now Trish will do that.*

1. Fundraisers Chair Report: *Janae showed PTO a sample patch. PTO unanimously approved to buy 300 patches for \$363. Tote bags are 125 for \$150. Janae discussed rewards programs we want to do: Fry's, E-Scrip, Amazon and Box Tops (PTO was told Alex will do Box Tops.) Swip swap – bring old clothes to school – take what you want for suggested donation of \$1 per item.*

c. Vice-President of Activities Report: *Olivia discussed Apex and the Auction– see below under new business.*

d. Secretary's Report: *None*

e. Treasurer's Report:

1. *Balance \$6,750*

2. *PTO paid the school \$11,260: \$5,152 for enrichment, \$3,863 for teacher budget, \$2,200 for curriculum from auction, \$827 for scholastic.*

3. *PTO bought insurance for \$549.*

4. *PTO netted \$25K almost \$26K from fundraising last year, operating expenses cost \$1600, PTO spent \$3500 on community building and gave school almost \$10,000.*

5. New Business:

a. Upcoming Events

1) *Back to School Breakfast – Olivia and Janae donated.*

2) *Meet the Teacher – Tues, Aug 8<sup>th</sup> from 4–5pm, PTO to have little table out with gear, Trish to print forms at work and give to Olivia for PTO to hand out.*

3) *Wine Social – Friday, August the 18<sup>th</sup> at 5:30pm: 5 wines to purchase from Trader Joes – PTO allocated \$200 for this event, each PTO member to bring dish; Natalie got sitter and bounce house for event.*

4) *August 22<sup>nd</sup> Back to School Night – PTO to possibly sponsor a babysitter (Alex - \$70 – need to discuss with Tawnie) so more parents can make it. PTO needs to know what time it starts. PTO to present, hand out Peter Piper Pizza flyers, fundraiser flyers, China flyers. Natalie – to present on China and organize China planning meeting, Trish to talk about operations: directory, calendar, website, what we envision, etc.; Steph – discuss budget, how we raise money, what we plan to spend money on this year.*

5) *DID: Option for parents to pay up front \$50 a year or \$5 each time.*

6) *PTO Meetings – 1<sup>st</sup> Thursday of each month except for August. Next meeting – Thursday, Sept. 7<sup>th</sup>.*

7) *Apex – Olivia finalized date: It starts September 5<sup>th</sup> and run is on September 14<sup>th</sup>. Need parent volunteers for tally marks and handing out water.*

8) *Auction: Olivia discussed option for PTO to secure the same venue for this school year again but to secure 2 sections of the room instead of 1 section like this past May. Venue will donate the space but we need to spend double on the food (\$5,000). Trish motioned for PTO to agree to the auction venue; PTO unanimously agreed. Olivia to put the Board on the agreement instead of Natalie. Stephanie motioned for the Auction theme to be the Chinese Zodiac; PTO unanimously agreed the Auction Theme will be the Chinese Zodiac.*

9) *Restaurant Nights:*

- a) *Peter Piper Pizza: 3<sup>rd</sup> Street and Bell location, 4-8pm on September 13<sup>th</sup>.*
- b) *Iron Chef: November 8<sup>th</sup> from 4-10pm.*

6. Call to the Public: *No comments from the public.*

7. Announcements: *No announcements.*

8. Date for Next PTO Meeting: *Thursday, September 7<sup>th</sup> at 6pm at Venezia's Pizza*

9. Adjournment: *Olivia called meeting to adjournment at 7:38pm. Trish seconded.*